
LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 39021, dated March 14, 2011 for the Mississippi Department of Information Technology Services (ITS)

From: David L. Litchliter

Date: March 28, 2011

Subject: Responses to Questions Submitted and Clarifications to Specifications

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LOC Number 39021 is hereby amended as follows:

Item 2 GENERAL OVERVIEW AND BACKGROUND is being modified to read, “The Information Systems Services (ISS) Division of ITS develops, implements, and supports e-government applications for state agencies within Mississippi. The Mississippi State Board of Nursing (MSBN) has requested professional services for support of the agency’s legacy applications that are hosted at MSBN. ISS would like to augment its application development and support staff with one or more IT professionals who have specialized experience in SCO-UNIX, Informix Versions 7 through 9, Informix I-SQL, and terminal emulation. ~~MSBN currently has no IT staff, operational documentation, system documentation, or access documentation (usernames/passwords). Access to all servers will have to be recovered (hacked).~~

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific Vendor. This information should assist you in formulating your response.

Question 1: How many consultants with these skills in total are you seeking?

Response: ITS anticipates making an award to one Vendor for one individual. Note that the State reserves the right to make additional awards based on proposals received in response to this LOC. Please refer to LOC Item 4.2.

Question 2: Is this a renewal for an existing contractor/incumbent in place or is this a complete new position? Is there a reason the position is open?

Response: **This work is currently being performed by ITS application and development support staff.**

Question 3: Is there any way this work can be performed remotely with the proper access provided?

Response: **All work must be performed on-site. Please refer to Items 7.2 and 7.4 of the LOC.**

Question 4: What is the duration of the project? Do we have to provide the rate for year 2 and year 3 for the individual(s) proposed?

Response: **Please refer to Items 6.3 and 7.1 of the LOC.**

Question 5: Would any travel be required?

Response: **No travel is anticipated.**

Question 6: If there is any training related to the project for the consultant provided, who pays for the cost?

Response: **ITS does not expect the need for training of the awarded individual. Individuals proposed must meet or exceed the minimum experience requirements as outlined in the LOC.**

Question 7: Is there a budget or rate range already established for this position?

Response: **A budget range has not been established for this engagement. However, all State Agency budgets are considered public record and may be viewed at www.dfa.state.ms.us.**

Question 8: Would the "title" for this position be Informix Consultant as there are several skills this consultant needs to possess?

Response: **The title for this position is 'Technology Consultant'. All skills listed in Items 5.2 & 5.3 are required; those listed in Item 5.4 are preferred.**

Question 9: What percentage of work would be developing apps and what percentage would be maintenance work?

Response: **The work for this position will entail 95% maintenance and 5% application development.**

Question 10: Would a face-to-face interview be required for this position?

Response: **An on-site interview may be required for this position. Please refer to Item 6.12 of the LOC.**

LOC responses are due April 4, 2011, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-432-8049 or via email at teresa.washington@its.ms.gov.

cc: ITS Project File Number 39021