

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 41289, dated August 10, 2015 for the Mississippi State Department of Health (MSDH)

From: Craig P. Orgeron, Ph.D.

Date: August 21, 2015

Subject: Responses to Questions Submitted and Clarifications to Specifications

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LOC Number 41289 is hereby amended as follows:

Section 5 QUALIFICATIONS OF SUCCESSFUL INDIVIDUAL(S)

1. Item 5.4.1 is being modified to read as follows: “Experience with various interface design and implementation in connecting major business system solutions; including but not limited to, point to point exchange of information, Interface Engines and integration in sharing data elements, table and business functions among business solutions.”

2. Item 5.6.5 is being added to read as follows: “Additional consideration will be given to holders of current and valid certification(s) to verify a consultant’s skill set. Copy of certificate must be included.”

3. Items 7.4, 7.5, 7.6, 7.8, 7.11, 7.12, 7.25 and Attachment A, Cost Information Form, are being revised to reflect that Attachment D, Example Experience Information and Reference Workbook, and Attachment E, Experience Information and Reference Workbook, are being revised and are attached to this Memorandum. All Vendors must submit the Revised Attachment E for their proposed candidates for LOC Number 41289.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: Are there currently incumbents in these positions?

Response: Yes.

Question 2: If so, are the incumbents eligible to respond to this LOC?

Response: **Yes.**

Question 3: Does MSDH have an incumbent contractor(s) either currently working, or who recently worked on this project.

Response: **Refer to the response to Question 1.**

Question 4: Are the incumbents eligible to respond to this solicitation?

Response: **Refer to the response to Question 1.**

Question 5: If there are incumbents, can you provide the names of the incumbents?

Response: **Yes. The incumbents are Corey Hughes and Allen Lea of Think Anew, LLC.**

Question 6: How often will the consultants be expected to be onsite for both positions? Can you provide a percentage? (0%, 25%, 50%, 75%, 100%)

Response: **Refer to Items 2, 6.3, 7.2 and 8.2 in the LOC.**

Question 7: Will remote work be offered?

Response: **Refer to Item 8.4 in the LOC.**

Question 8: What type of interface design experience is preferred for the Technical Resource Two?

Response: **See Amendment Number 1 above.**

Question 8: Are these two renewals for existing contractors/incumbents at MSDH or are these completely new positions?

Response: **Refer to the response to Question 1.**

Question 9: Why are the positions open?

Response: **The previous contracts have expired.**

Question 10: Are you seeking more of a Citrix or VMWare consultant or a combination of both?

Response: **All proposed candidates submitted must meet the requirements listed in Items 5.2 through 5.5**

Question 11: How can any consultant have any of the experience listed in Articles 5.6.1, 5.6.3 and 5.6.4 unless they are already working or have worked at MSDH in the past?

Response: The specifications listed in Items 5.6.1, 5.6.3 and 5.6.4 are not mandatory. Refer to Item 5.6.

Question 12: Any chance of on-site/remote work combination for any consultant?

Response: Refer to the response to Questions 6 and 7.

Question 13: What size team will this consultant be working with?

Response: The consultants will be working with various teams of various sizes to provide the on-site services for Citrix and Virtualization Management in support of the MS_NextGen implementation. Teams include but not limited to project functional core team (20-25), project functional technical support (8 / 3), MSDH data base administration (2), MSDH network management (1), MSDH infrastructure, server, domain management (3) and teams at MS ITS as necessary.

Question 14: What is the chance of an extension beyond 12 months?

Response: Refer to Item 8.1 in the LOC.

Question 15: Can you describe in detail the Infrastructure environment these consultants will be involved with; operating systems, servers and hardware, including version numbers?

Response: 22 Virtual servers built (VMware) on physical servers housed at the MS ITS Data Center, on a domain shared with other business solutions/ applications within the agency. Operating systems are Windows Server 2012 R2, processing the current version of NextGen Applications (Practice Management System (PM) and Electronic Health Records (EHR), v5.8 UD2), utilizing Citrix XenApp Enterprise Edition and CITRIX NETSCALER ENT VPX 10 MBPS.

Question 16: Would any preference be given to candidates with Citrix or VMWare certifications?

Response: Refer to Amendment Number 2 above.

LOC responses are due Wednesday, September 2, 2015, at 3:00 p.m. (Central Time). If you have any questions concerning the information above or if we can be of further assistance, please contact Jill Chastant at 601-432-8214 or via email at jill.chastant@its.ms.gov.

cc: ITS Project File Number 41289

Enclosures: Revised Attachment D, Example Experience Information and Reference Workbook
Revised Attachment E, Blank Experience Information and References Workbook