

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 38157, dated April 15, 2009 for the Mississippi Department of Human Services (MDHS)

From: David L. Litchliter

Date: April 29, 2009

Subject: Clarifications to Specifications

Contact Name: Teresa Washington

Contact Phone Number: 601-359-2383

Contact E-mail Address: teresa.washington@its.ms.gov

ITS and MDHS require additional time to revise the technical specifications to allow for competition among manufacturers. Therefore, LOC Number 38157 is hereby amended as follows:

1. Section 3 PROCUREMENT PROJECT SCHEDULE has been amended:

Task	Date
Proposals Due	Wednesday, May 6, 2009
Proposal Evaluation	Wednesday, May 6, 2009 – Friday, May 8, 2009
Notification of Award	Tuesday, May 12, 2009
Contract Negotiations	Tuesday, May 12, 2009 – Tuesday, May 26, 2009

2. Section 13 DELIVERY INSTRUCTIONS has been amended:

13.1 Vendor must deliver his response to Teresa Washington at ITS by Wednesday, May 6, 2009, by 3:00 P.M. (Central Time). Responses may be delivered by hand, via regular mail, via email, or by fax. Fax number is (601) 354-6016. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF PROPOSALS. It is solely the responsibility of the Vendor that proposals reach ITS on time. Vendors should contact Teresa Washington to verify the receipt of their proposals. Proposals received after the deadline will be rejected.

You will receive the revised technical specifications as soon as they are finalized. If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-359-2383 or via email at teresa.washington@its.ms.gov.

cc: File 38157