

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 40278, dated June 21, 2013 for the Mississippi Department of Transportation (MDOT)

From: Craig P. Orgeron, Ph.D.

Date: July 8, 2013

Subject: Responses to Questions Submitted and Clarifications to Specifications

Contact Name: Ben Garrett

Contact Phone Number: 601-432-8138

Contact E-mail Address: ben.garrett@its.ms.gov

LOC Number 40278 is hereby amended as follows:

1. The Procurement Project Schedule for LOC Number 40278 has changed.

Task	Date
Proposals Due	July 8, 2013 July 17, 2013 at 3:00 p.m. Central Time
Begin Proposal Evaluation	July 8, 2013 July 17, 2013
Presentation to ITS Board for Approval	August 15, 2013
Notification of Award	After evaluation is complete.
Begin Contract Negotiations	After evaluation is complete.

2. Attachment A, *Cost Information Form* – LOC Number 40278 is being replaced with the attached Revised *Cost Information Form* – LOC Number 40278 to reflect a change in scope for the following items:

- a. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for chassis size for desktop and laptop PCs.
- b. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for i5 and i7 processors.
- c. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for Printer, Color MFP memory size.

- d. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for Printer, Network.
- e. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for Printer, Desktop.
- f. The “Specifications” column in Attachment A, *Cost Information Form* has been updated to include changes in specification for Printer, Network, Large.

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: What systems are in the current environment?

Response: **Workstations and Laptops**

Question 2: How are these systems working for you in terms of performance?

Response: **Satisfactorily**

Question 3: What service level has been adopted in your environment?

Response: **The service level adopted is reflected in the warranty requirements for each line item.**

Question 4: How have your experiences been with the warranty support on this service level? What would you add in addition?

Response: **MDOT does not believe this question is pertinent to the issuance of this LOC.**

Question 5: How are you managing your assets in today’s environment? Is it a hardware / OS agnostic solution?

Response: **MDOT does not believe this question is pertinent to the issuance of this LOC.**

Question 6: How are you managing security in both fixed and mobile equipment?

Response: **MDOT does not believe this question is pertinent to the issuance of this LOC.**

Question 7: Please provide the use case for each system category. (how are the system used? who are using these systems? what applications are running on each category?)

Response: MDOT does not believe this question is pertinent to the issuance of this LOC.

Question 8: Do you currently use out of band management? If not, are there plans to?

Response: Please refer to Clarification Number 2a of the Memorandum.

Question 9: Have you tested the Vpro out of band management?

Response: Please refer to Clarification Number 2b of the Memorandum.

Question 10: Is VPro capability a requirement for any or all of the systems?

Response: Please refer to Clarification Number 2b of the Memorandum.

Question 11: Please provide the type of chassis for each category. (desktop: chassis size. Notebook: display size and resolution)

Response: Please refer to Clarification Number 2b of the Memorandum.

Question 12: Is size of chassis a concern?

Response: Please refer to Clarification Number 2a of the Memorandum.

Question 13: What is the determining factor on? System life cycle, Performance, Price, Lead time, energy efficient, Overall Solution that solves for IT pain points, etc?

Response: Scoring will be in accordance with Section 12 of this LOC.

Question 14: Do you currently rotate your assets through a financial structure cycle? How often do you refresh your systems?

Response: Office Automation PCs are replaced on a 5 year lifecycle; CADD PCs are replaced on a 4 year lifecycle; laptops are replaced on a 5 year lifecycle; all other items are replaced on an as-needed basis.

Question 15: What is your current asset recovery strategy? Is asset recovery needed for the old equipment?

Response: All surplus items are sanitized by overwriting or destroying the hard drives, and transferring the equipment to other state agencies, governing authorities, etc., for reutilization or public auction.

Question 16: Will you benefit from the having a customizable procurement and support site (including reporting and purchasing features) designed to help you manage your IT purchasing needs?

Response: Procurement will be initiated by utilizing ITS EPL required manufacturer hosted website(s); reporting, management, and other business intelligence will be extracted from internal systems.

Question 17: Where the solution may be a good fit, would you be interested in virtualization implementation to allow better mobility and security? Would you be interested in a proof of concept? (example: thin client/zero client solution)?

Response: **No.**

Question 18: To best provide solutions that works for your environment and future proof the solution, please share your IT wish list and any pain points preventing you from getting to your desired implementations.

Response: **MDOT does not believe this question is pertinent to the issuance of this LOC.**

Question 19: Per Section 2, General Overview and background, you state that MDOT is requesting the purchase of servers, however, there are no server specifications included in the LOC. Can you please provide the server specification that MDOT wants to purchase?

Response: **MDOT is not including servers in this issuance.**

Question 20: What ISV Certifications are required on the CADD Desktop?

Response: **The specifications listed meet the system requirements of MDOT's CADD software environment.**

Question 21: Does the department require EPEAT Silver minimum energy ratings, or EPEAT Gold?

Response: **No.**

Question 22: Does the department give consideration for military specification tested (MILSPEC) semi-rugged laptops for the Notebook category?

Response: **No.**

Question 23: Does the department prefer an ultra-small, small, or mini tower form factor for its Office Automation and CADD PCs?

Response: **Please refer to Clarification Number 2a of the Memorandum.**

Question 24: In Section 2, you mention you will be purchasing the quantities below in an initial purchase. What is the intended rollout timeframe for the units to be ordered from this RFP?

Response: **MDOT intends to roll out machines within 6 to 9 months of purchase.**

Question 25: In section 8.1.6, you say the list minus percentage must be fixed for the term specified in the LOC. Is that term 6 months, as mentioned in section 4.3? If no, please specify.

Response: **Yes, 6 months.**

Question 26: In attachment A, you mention i5 and i7 processors. Can you please specify if 3rd generation iCore is required, and which specific processor you require

Response: Please refer to Clarification Number 2b of this Memorandum.

Question 27: In attachment A, you mentioned 1GB dual head graphics requirements. If the system supports dual monitors out of the box, would integrated graphics be acceptable?

Response: No.

Question 28: In the LOC 40278 released today for the Mississippi DOT, the laptop specification did not include a screen size preference. Is there a preferred or required screen size?

Response: Please refer to Clarification Number 2a of the Memorandum.

Question 29: The LOC specifies that the laptop must come with a serial port. Few laptops are made with integrated serial ports. Would it be acceptable to provide a USB serial port adapter for this purpose? Is so, do you need this for all laptops or just a subset of them

Response: Serial port must be integrated. All laptops must have an integrated serial port.

Question 30: Do the switches need to have Layer 3 capability? This was not specified.

Response: No; MDOT needs Layer 2 capability for the switches on this issuance.

Question 31:

150	Printer, Desktop	Laser, Black & White, 600dpi, 30ppm, 16MB Memory, 250 sheet input tray, Win7, Energy Star Qualified
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We have a model that perfectly fits the specs above, with the exception of the print speed being listed as 29 ppm rather than 30. Would a machine with 29 ppm be acceptable in this scenario? If not, we will recommend a higher model .

Response: Please refer to Clarification Number 2e of the Memorandum.

Question 32:

10	Printer, Network, Large	Laser, Duplexer, Network, Black & White, 50ppm, 512MB Memory, 2000 sheet input tray, Win 7, Energy Star Qualified
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Can we use separate input trays to meet the listed input capacity of 2000 sheets, or is a single 2000-sheet tray a requirement?

Response: Please refer to Clarification Number 2f of the Memorandum

Question 33:

10	Printer, Color MFP	Laser, Duplexer, Network, Color, 300x600dpi scan-ADF, 600dpi scan-flatbed, 1200 dpi print, 30ppm, 1500MB Memory, RJ-11 fax port, 250 sheet input tray, 50 sheet ADF, Win7, Energy Star Qualified
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We were unable to find any mid-volume color MFP printers in the class from any manufacturer with 1500MB of memory. The max we see in the industry is 1024. Is this an absolute requirement, or is 1024MB of memory acceptable?

Response: Please refer to Clarification Number 2c of this Memorandum.

Question 34:

10	Printer, Color Laser	Laser, Duplexer, Network, Color, 600dpi, 20ppm, 256MB Memory, 250+ sheet input tray, Win7, Energy Star Qualified
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The first category and last category both have same specs. Should they have different specs? The only difference we see is the "250+" listed for the input trays. We wanted to verify that this is correct, and the only difference between this category and the first (qty 50) is that you would like the option to add an additional input tray.

Response: Please refer to Clarification Number 2d of this Memorandum.

If you have any questions concerning the information above or if we can be of further assistance, please contact Ben Garrett at 601-432-8138 or via email at ben.garrett@its.ms.gov.

cc: ITS Project File Number 40278

Attachment: Revised *Cost Information Form* – LOC Number 40278

**ATTACHMENT A
REVISED COST INFORMATION FORM – LOC NUMBER 40278**

Please submit all unit and extended costs, as well as all required supporting details and other requested information, using the format below.

Send your completed Cost Information Form, along with your point-by-point response to the LOC, a completed Reference Information Form, and your Proposal Exception Summary Form, to the Technology Consultant listed below on or before the date and time indicated in the Procurement Project Schedule. If all necessary information is not included, your response cannot be considered.

ITS Technology
Consultant Name: Ben Garrett **RFP #** 3707

Company
Name: _____ **Date:** _____

Contact Name: _____ **Phone #:** _____

Contact E-mail: _____

Quantity	Description	Specifications	Price
400	PC, Office Automation	i5 processor, 3.20 GHz, 6MB, L2 Cache, 4GB 1066 MHz FSB, 500GB 7200 RPM HardDrive, 1GB Dual-head Graphics (HD), DVD/RW, Windows 7 Pro 64bit, 3 year parts, 3 year labor, 3 year on-site warranty, MiniTower Chassis, 3rd generation Intel Core or 4th generation Intel Core/Intel Core i7-3770 or better/ Intel Core i5-3470 or better, vPro required.	
150	PC, CADD	i7 processor, 3.40 GHz, 8MB, L2 Cache, 8GB 1066 MHz FSB, 1TB 7200 RPM HardDrive, 1GB Dual-head Graphics (HD), DVD/RW, Windows 7 Pro 64bit, 3 year parts, 3 year labor, 3 year on-site warranty, MiniTower Chassis, 3rd generation Intel Core or 4th generation Intel Core/Intel Core i7-3770 or better/ Intel Core i5-3470 or better, vPro required	
150	PC, Notebook	i5 processor, 2.7GHz, 3MB L3 Cache, 4GB RAM 1600 MHz, 320GB 7200 RPM HardDrive, DVD/RW, Windows 7 Pro 64bit, 10/100/1000 IEC, 1 Serial Port, Media	

Quantity	Description	Specifications	Price
		Card Reader, Integrated Bluetooth, Wireless LAN, Integrated Camera and HD WebCam, LED Backlit anti-glare display, DVD/RW Optical Drive, 3 year parts, 3 year labor, 3 year on-site warranty, 15.6-inch diagonal LED, back-lit, FHD anti-glare, (1920X1080) with WebCam, 3rd generation Intel Core or 4th generation Intel Core/Intel Core i7-3770 or better/ Intel Core i5-3470 or better, vPro required.	
50	Printer, Network	Laser, Duplexer, Network, Color, 600dpi, 20ppm, 256MB Memory, 250 sheet input tray, Win7, Energy Star Qualified, Monochrome	
150	Printer, Desktop	Laser, Black & White, 600dpi, 29ppm or higher , 16MB Memory, 250 sheet input tray, Win7, Energy Star Qualified	
10	Printer, Network, Large	Laser, Duplexer, Network, Black & White, 50ppm, 512MB Memory, 2000 sheet input tray (or multiple trays equaling 2000 sheets), Win 7, Energy Star Qualified	
10	Printer, Color MFP	Laser, Duplexer, Network, Color, 300x600dpi scan-ADF, 600dpi scan-flatbed, 1200 dpi print, 30ppm, 1024MB Memory, RJ-11 fax port, 250 sheet input tray, 50 sheet ADF, Win7, Energy Star Qualified	
10	Printer, Color Laser	Laser, Duplexer, Network, Color, 600dpi, 20ppm, 256MB Memory, 250+ sheet input tray, Win7, Energy Star Qualified	
5	Switch 24 port	Twenty 10/100/1000 ports; Four dual-personality ports for RJ-45 10/100/1000 or mini-GBIC for fiber connectivity with Gigabit SX, LX or LH; Managed Capability; Rack Mount; Stackable; Lifetime Warranty with next business day advance replacement	
5	Switch 48 port	Forty-four 10/100/1000 ports; Four dual-personality ports for RJ-45 10/100/1000 or mini-GBIC for fiber connectivity with Gigabit SX, LX or LH; Managed Capability; Rack Mount; Stackable; Lifetime Warranty with next business day advance replacement	
500	Monitor	Wide Format 24" Flat Panel LED Backlit Monitor; Inputs DVI-D, VGA, DisplayPort; Anti-Glare; 2xUSB ports; 1920x1200 dpi; 3,000,000:1 dynamic contrast ratio; EnergyStar Qualified; 3 year parts, 3 year labor, 3 year on-site warranty	
Total:			

If any of the items below are included in Vendor's proposal they must be detailed below.

Warranty:

Installation:**

Maintenance:

Training:

*Manufacturer model number, not Vendor number. If Vendor's internal number is needed for purchase order, include an additional column for that number

**If Vendor travel is necessary to meet the requirements of the LOC, the Vendor should propose fully loaded costs including travel