

Memorandum for General RFP Configuration

To: Vendor with current valid proposal for General RFP #3361 for Computer Hardware and Software

From: David L. Litchlitter

CC: ITS Project File Number 39155

Date: April 19, 2011

Subject: Letter of Configuration (LOC) Number 39155 for the acquisition of hardware and software maintenance and support for the Mississippi State Veterans Affairs Board (VAB)

Contact Name: Teresa Washington

Contact Phone Number: 601-432-8049

Contact E-mail Address: teresa.washington@its.ms.gov

The Mississippi Department of Information Technology Services (ITS) is seeking the services described below on behalf of the Mississippi State Veterans Affairs Board (VAB). Our records indicate that your company currently has a valid proposal on file at ITS in response to General RFP #3361 for Computer Hardware and Software. Our preliminary review of this proposal indicates that your company offers products, software, and/or services that may meet the requirements of this project; therefore, we are requesting your configuration assistance for the components described below.

1. GENERAL LOC INSTRUCTIONS

- 1.1 Beginning with Item 3, label and respond to each outline point as it is labeled in the LOC.
- 1.2 The Vendor must respond with "ACKNOWLEDGED," "WILL COMPLY," or "AGREED" to each point in the LOC including the attached *Standard Maintenance Agreement*, (Attachment D), as follows:
 - 1.2.1 "ACKNOWLEDGED" should be used when a Vendor response or Vendor compliance is not required. "ACKNOWLEDGED" simply means the Vendor is confirming to the State that he read the statement. This is commonly used in sections where the agency's

current operating environment is described or where general information is being given about the project.

1.2.2 “WILL COMPLY” or “AGREED” are used interchangeably to indicate that the Vendor will adhere to the requirement. These terms are used to respond to statements that specify that a Vendor or Vendor’s proposed solution must comply with a specific item or must perform a certain task.

1.3 If the Vendor cannot respond with “ACKNOWLEDGED,” “WILL COMPLY,” or “AGREED,” then the Vendor must respond with “EXCEPTION.” (See instructions in Item 9 regarding Vendor exceptions.)

1.4 Where an outline point asks a question or requests information, the Vendor must respond with the specific answer or information requested in addition to “WILL COMPLY” or “AGREED”.

1.5 In addition to the above, Vendor must provide explicit details as to the manner and degree to which the proposal meets or exceeds each specification.

2. GENERAL OVERVIEW AND BACKGROUND

The Mississippi State Veterans Affairs Board (SVAB) is requesting hardware and software maintenance and support for their existing products for a period of three years.

SVAB has approximately 150 users and equipment located in ten locations throughout the state and Memphis. There are Cisco routers at each location. All locations are connected by T1 lines in a wide area network environment. SVAB utilizes virtual private network technology for remote employees in Memphis and Biloxi, and allows local employees to work from home.

Abbreviation	Location & Description	Number of Workstations
VABFS	State Veterans Affairs Board Administrative Office - Pearl, MS	20
SVACFS	State Veterans Affairs Board Claims Division – Jackson, MS	12
SVACVM	VA Hospital Memphis	1
SVACVJ	VA Hospital Jackson	1
SVACVB	VA Hospital Biloxi	1

SVNHCFS	Collins Nursing Home	26
SVNHJFS	Jackson Nursing Home	22
SVNHKFS	Kosciusko Nursing Home	27
SVNHOFSS	Oxford Nursing Home	27
NEWTONFS	Mississippi Veterans Memorial Cemetery, Newton, MS	5

3. **PROCUREMENT PROJECT SCHEDULE**

Task	Date
Release of LOC	Tuesday, April 19, 2011
Deadline for Equipment Inspection	Tuesday, April 26, 2011 at 3:00 p.m. Central Time
Deadline for Vendors' Written Questions	Thursday, April 28, 2011 at 3:00 p.m. Central Time
Addendum with Vendors' Questions and Answers	Thursday, May 5, 2011
Proposals Due	Thursday, May 12, 2011 at 3:00 p.m. Central Time
Proposal Evaluation	Thursday, May 12, 2011 – Thursday, May 19, 2011
Notification of Award	Thursday, May 26, 2011
Contract Negotiations	Thursday, May 26, 2011 – Thursday, June 9, 2011

4. **STATEMENTS OF UNDERSTANDING**

- 4.1 Vendor must be aware that the annual maintenance period will be from July 1 through June 30.
- 4.2 Vendor must accept the hardware and software for maintenance as is. If the Vendor requires an inspection, the inspection must be provided free of charge. Vendor may arrange to view the equipment by calling Teresa Washington at ITS at (601) 432-8049 by Tuesday, April 26, 2011, no later than 3:00 p.m. (Central Time).
- 4.3 Vendor must provide per item maintenance charges that will be valid for three years. SVAB reserves the right to add/delete items on a year-to-year basis without penalties. Vendor agrees to issue a refund for equipment that is deleted

from maintenance. If equipment is added to the maintenance agreement, pricing will be adjusted to include the additional equipment.

- 4.4 Maintenance will be paid on an annual basis.
- 4.5 Vendor should be aware that ITS reserves the right to purchase any, all, or none of the requested services listed below from one or more vendors.
- 4.6 Vendor must be aware that the specifications detailed below are minimum requirements. Should Vendor choose to exceed the requirements, Vendor must indicate in what manner the requirements are exceeded.
- 4.7 Vendor acknowledges that if awarded, it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq. of the Mississippi Code Annotated (Supp2008), and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Vendor will agree to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State.

Vendor acknowledges and certifies that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi.

Vendor acknowledges that violating the E-Verify Program (or successor thereto) requirements subjects Vendor to the following: (a) cancellation of any state or public contract and ineligibility for any state or public contract for up to three (3) years, with notice of such cancellation being made public, or (b) the loss of any license, permit, certification or other document granted to Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. Vendor would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

- 4.8 From the issue date of this LOC until a Vendor is selected and the selection is announced, responding Vendors or their representatives may not communicate, either orally or in writing regarding this LOC with any statewide elected official, state officer or employee, member of the legislature or legislative employee

except as noted herein. To ensure equal treatment for each responding Vendor, all questions regarding this LOC must be submitted in writing to the State's Contact Person for the selection process, no later than the last date for accepting responding Vendor questions provided in this LOC. All such questions will be answered officially by the State in writing. All such questions and answers will become addenda to this LOC. **Vendors failing to comply with this requirement will be subject to disqualification.**

4.8.1 The State contact person for the selection process is: Teresa Washington, Technology Consultant, 3771 Eastwood Drive, Jackson, Mississippi 39211, 601-432-8049, teresa.washington@its.ms.gov.

4.8.2 Vendor may consult with State representatives as designated by the State contact person identified in 4.8.1 above in response to State-initiated inquiries. Vendor may consult with State representatives during scheduled oral presentations and demonstrations excluding site visits.

4.9 Subject to acceptance by ITS, the Vendor acknowledges that by submitting a proposal, the Vendor is contractually obligated to comply with all items in this LOC, including the *Standard Maintenance Agreement*, Attachment D if included herein, except those listed as exceptions on the *Proposal Exception Summary Form*. If no *Proposal Exception Summary Form* is included, the Vendor is indicating that he takes no exceptions. This acknowledgement also contractually obligates any and all subcontractors that may be proposed. Vendors may not later take exception to any point during contract negotiations.

5. MAINTENANCE/SUPPORT REQUIREMENTS

5.1 Vendor must propose fixed pricing for prime-shift (8 a.m. to 5 p.m., Monday through Friday) on-site maintenance and support for the specified equipment.

5.2 Vendor must be aware that all parts and labor must be included in the total price of the maintenance contract.

5.3 For software, Vendor must provide both maintenance and support. Support is defined as Vendor providing a fix when a product is broken. Maintenance is defined as Vendor providing patches, service packs, etc. Vendor is required to install service packs within one month of release and patches within two days of release.

- 5.4 Vendor must respond by telephone within two hours and provide help-desk diagnostics and troubleshooting for all software problems.
- 5.5 Vendor must provide a one-hour telephone response and an onsite response of not more than four hours after receipt of call, Monday through Friday 8 a.m. to 5 p.m. For critical hardware components, Vendor agrees to provide a compatible loaner unit at that time and to immediately proceed in repairing or permanently replacing the malfunctioning part.
- 5.6 Response time for routine service requests shall be no later than the next business day after receipt of the call on all repairs not requiring parts ordering, and a maximum two working days turnaround on all other repairs.
 - 5.6.1 If after two days the item has not been repaired, Vendor will provide a compatible loaner unit.
 - 5.6.2 If the Vendor determines at the initial equipment inspection that repair parts cannot be acquired within two working days, Vendor will provide a compatible loaner unit at that time.
- 5.7 Vendor must provide toll free and/or local telephone support for the proposed equipment.
- 5.8 Vendor shall maintain in-house, the most frequently used supply replacement parts needed to service the equipment.
 - 5.8.1 Replacement parts will be new and not used or refurbished, and will either be manufactured by, and/or meet the minimum specifications established by the manufacturer of the equipment.
 - 5.8.2 Title to all replacement parts installed in the equipment will pass to SVAB at the time of replacement, and title to parts removed for replacement will, at the time of replacement, pass to the Vendor.
- 5.9 SVAB requires that no limitations be placed on the number of authorized staff members who can place a service call to the vendor.
- 5.10 If the equipment is under maintenance with the Vendor, and the Vendor deems that it is not cost effective to repair a piece of equipment, the Vendor must supply in writing to SVAB the reason that the equipment is not cost effective to repair. If SVAB agrees, the Vendor will refund or credit the unused equipment maintenance fees to the appropriate entity. In this instance, the Vendor will not be responsible for the replacement cost of the equipment.

- 5.11 Vendor shall make two 16-hour preventive and remedial maintenance visits each month to the site specified by SVAB. These visits will include periodic testing, repairs, and all necessary parts and labor. All activities related to preventive maintenance will be recorded in a log kept at SVAB.
- 5.12 Vendor must specify escalation procedures for the State should a warranty call not be handled to the State's satisfaction.
- 5.13 Vendor must be a Cisco Gold Partner, and must provide proof of such partnership.
- 5.14 Vendor must have a Cisco Certified Engineer(s) with Cisco Certified Internetwork Expert certification in routing, switching, and security on staff. Vendor must provide proof of such certification.
- 5.15 Vendor must be a Microsoft Gold Partner, and must provide proof of such partnership.
- 5.16 Vendor must have a Microsoft Certified Systems Engineer on staff.
- 5.17 Vendor must have an administrator or engineer on staff with Citrix Certified Administrator certification in XenDesktop. Vendor must provide proof of such certification.
- 5.18 Vendor must be a VMware Enterprise Partner, and must provide proof of such partnership.
- 5.19 Vendor must have a VMware Certified Professional on staff, and must provide proof of such certification.
- 5.20 Vendor must state qualifications to include organization of the company, number of years in business, number of years services of similar scope/size to this project have been sold, partnerships, etc.

6. MANUFACTURER DIRECT MAINTENANCE

- 6.1 ITS understands that the maintenance requested in this LOC may be provided directly by the manufacturer. If Vendor is the named manufacturer and will be supplying the maintenance services directly, Items 6.1.4 through 6.1.12 do not have to be completed.
 - 6.1.1 Responding Vendor must clarify whether he is the named manufacturer and will be supplying the maintenance services

directly or whether he is a third party reseller selling the maintenance services on behalf of the manufacturer.

- 6.1.2 Responding Vendor must explain his understanding of when or whether the manufacturer will ever sell the maintenance services directly and, if so, under what circumstances.
 - 6.1.2.1 If the responding Vendor to this LOC will only be reselling manufacturer's maintenance services, it is ITS' understanding that this is basically a "pass through" process.
 - 6.1.2.2 Please provide a detailed explanation of the relationship of who will be providing the requested maintenance, to whom the purchase order is made, and to whom the remittance will be made. If there is a difference in the year one maintenance purchase versus subsequent years of maintenance, the responding Vendor must clarify and explain.
- 6.1.3 Manufacturer Direct Maintenance when sold directly through the manufacturer: Fixed Cost
 - 6.1.3.1 If responding Vendor is the direct manufacturer, he must propose annual fixed pricing for three years of the requested maintenance. Vendor must provide all details of the maintenance/support and all associated costs.
 - 6.1.3.2 It is ITS' preference that the Manufacturer's proposal is a not-to-exceed firm commitment. In the event that the manufacturer cannot commit to a fixed cost for the subsequent years of maintenance after year one, Manufacturer must specify the annual maintenance increase ceiling offered by his company on the proposed products. Vendor must state his policy regarding increasing maintenance charges. Price escalations for Maintenance shall not exceed 5% per year.
- 6.1.4 Manufacturer Direct Maintenance when sold through 3rd Party: Fixed Cost-Plus Percentages

- 6.1.4.1 In the case of a third-party “pass-through” ITS realizes that the responding reseller may not be able to guarantee a fixed price for maintenance after year one since his proposal is dependent on the manufacturer’s pricing or possibly on a distributor’s pricing.
- 6.1.4.2 It is ITS’ preference that the responding reseller work with the manufacturer to obtain a commitment for a firm fixed price over the requested maintenance period.
- 6.1.5 In the event that the responding reseller cannot make a firm fixed maintenance proposal for all the years requested, the responding reseller is required to provide a fixed percentage for his mark-up on the manufacturer direct maintenance that he is selling as a third party reseller in lieu of a price ceiling based on a percentage yearly increase.
 - 6.1.5.1 In this scenario, Resellers must include in the Pricing Spreadsheets the price the Vendor pays for the maintenance and the percentage by which the final price to the State of Mississippi exceeds the Vendor’s cost for the maintenance (i.e. cost-plus percentage).
 - 6.1.5.2 Alternatively, Resellers may propose a fixed percentage for their mark down on the manufacturer’s direct maintenance based on a national benchmark from the manufacturer, such as GSA, Suggested Retail Price (SRP) or the manufacturer’s web pricing. This national benchmark pricing must be verifiable by ITS during the maintenance contract.
- 6.1.6 The cost-plus/minus percentage will be fixed for the term specified in the LOC. To clarify, the State’s cost for the products will change over the life of the award if the price the Vendor must pay for a given product increases or decreases. However, the percentage over Vendor cost which determines the State’s final price WILL NOT change over the life of the award.
- 6.1.7 ITS will use this percentage in evaluating cost for scoring purposes.

- 6.1.8 Periodic Cost-Plus Verification - At any time during the term of this contract, the State reserves the right to request from the awarded Vendor, access to and/or a copy of the Manufacturer's Base Pricing Structure for pricing verification. This pricing shall be submitted within seven (7) business days after the State's request. Failure to submit this pricing will be cause for Contract Default.
 - 6.1.8.1 Vendor Cost is defined as the Vendor's invoice cost from the distributor or manufacturer.
 - 6.1.8.2 The Vendor's Proposed State Price is defined as the Vendor Cost plus the proposed percentage mark-up.
- 6.1.9 Vendor must also indicate how future pricing information will be provided to the State during the term of the contract.
- 6.1.10 Vendor must indicate from whom he buys the maintenance: directly from the manufacturer or from what distributor.
- 6.1.11 Vendor must be aware that only price increases resulting from an increase in price by the manufacturer or distributor will be accepted. The Vendor's proposed percentage markup or markdown for these items, as well as the Vendor's percentage markup or markdown for any new items, MUST stay the same as what was originally proposed. Vendor must provide ITS with the suggested retail price.
- 6.1.12 Pricing proposed for the State MUST equal the Vendor's invoice cost from the distributor or manufacturer plus the maximum percentage markup that the reseller will add OR the manufacturer's national benchmark minus the cost percentage proposed.

7. REFERENCES

- 7.1 Vendor must provide at least three references. A form for providing reference information is attached as Attachment B. ITS requires that references be from completed and/or substantially completed jobs that closely match this request. Reference information must include, at a minimum,
 - 7.1.1 Entity
 - 7.1.2 Supervisor's name
 - 7.1.3 Supervisor's telephone number

- 7.1.4 Supervisor's e-mail address
- 7.1.5 Length of Project
- 7.1.6 Brief Description of Project to include Vendor's specific role in the project
- 7.2 The Vendor must make arrangements in advance with the account references so that they may be contacted at the Project team's convenience without further clearance or Vendor intercession. Failure to provide this information in the manner described may subject the Vendor's proposal to being rated unfavorably relative to these criteria or disqualified altogether at the State's sole discretion.
- 7.3 References that are no longer in business cannot be used. Inability to reach the reference will result in that reference deemed non-responsive.
- 7.4 Vendors receiving negative references may be eliminated from further consideration.
- 7.5 ITS reserves the right to request information about the Vendor from any previous customer of the Vendor of whom ITS or VAB is aware, even if that customer is not included in the Vendor's list of references.

8. ADDITIONAL REQUIREMENTS

- 8.1 ITS acknowledges that the specifications within this LOC are not exhaustive. Rather, they reflect the known requirements that must be met by the proposed system. Vendors must specify, here, what additional components may be needed and are proposed in order to complete each configuration.
- 8.2 Vendor must specify the discounted price for each item. Freight is FOB destination. No itemized shipping charges will be accepted.
- 8.3 Vendor must provide all technical specifications and manuals (documentation) at the point of sale.
- 8.4 If Vendor proposes more than one alternative (no more than two), Vendor is responsible for identifying the alternative believed to be the best fit to meet the specified requirements.
- 8.5 A properly executed contract is a requirement of this LOC. After an award has been made, it will be necessary for the winning Vendor to execute a Maintenance Agreement with ITS. A *Standard Maintenance Agreement*, Attachment D, has been attached for your review. The inclusion of this

Maintenance Agreement does not preclude ITS from, at its sole discretion, negotiating additional terms and conditions with the selected Vendor(s) specific to the project(s) covered by this LOC. If Vendor can not comply with any term or condition of this Maintenance Agreement, Vendor must list and explain each specific exception on the *Proposal Exception Summary Form*, Attachment C, explained in Item 9 and attached to this LOC. Winning Vendor must be willing to sign the attached Maintenance Agreement within 10 working days of the notice of award. If the Maintenance Agreement is not executed within the 10 working day period, ITS reserves the right to terminate negotiations with the winning Vendor and proceed to negotiate with the next lowest and best Vendor in the evaluation.

- 8.6 Vendor must provide the state of incorporation of the company and a name, title, address, telephone number and e-mail for the “Notice” article of the contract.

9. PROPOSAL EXCEPTIONS

- 9.1 Vendor must return the attached *Proposal Exception Summary Form*, Attachment C, with all exceptions listed and clearly explained or state “No Exceptions Taken.” If no *Proposal Exception Summary Form* is included, the Vendor is indicating that no exceptions are taken.
- 9.2 Unless specifically disallowed on any specification herein, the Vendor may take exception to any point within this memorandum, including a specification denoted as mandatory, as long as the following are true:
- 9.2.1 The specification is not a matter of State law;
 - 9.2.2 The proposal still meets the intent of the procurement;
 - 9.2.3 A *Proposal Exception Summary Form* (Attachment C) is included with Vendor’s proposal; and
 - 9.2.4 The exception is clearly explained, along with any alternative or substitution the Vendor proposes to address the intent of the specification, on the *Proposal Exception Summary Form* (Attachment C).
- 9.3 The Vendor has no liability to provide items to which an exception has been taken. ITS has no obligation to accept any exception. During the proposal evaluation and/or contract negotiation process, the Vendor and ITS will discuss each exception and take one of the following actions:

- 9.3.1 The Vendor will withdraw the exception and meet the specification in the manner prescribed;
 - 9.3.2 ITS will determine that the exception neither poses significant risk to the project nor undermines the intent of the procurement and will accept the exception;
 - 9.3.3 ITS and the Vendor will agree on compromise language dealing with the exception and will insert same into the contract; or,
 - 9.3.4 None of the above actions is possible, and ITS either disqualifies the Vendor's proposal or withdraws the award and proceeds to the next ranked Vendor.
- 9.4 Should ITS and the Vendor reach a successful agreement, ITS will sign adjacent to each exception which is being accepted or submit a formal written response to the *Proposal Exception Summary* responding to each of the Vendor's exceptions. The *Proposal Exception Summary*, with those exceptions approved by ITS, will become a part of any contract on acquisitions made under this procurement.
- 9.5 An exception will be accepted or rejected at the sole discretion of the State.
- 9.6 The State desires to award this LOC to a Vendor or Vendors with whom there is a high probability of negotiating a mutually agreeable contract, substantially within the standard terms and conditions of the State's LOC, including the *Standard Maintenance Agreement*, Attachment D, if included herein. As such, Vendors whose proposals, in the sole opinion of the State, reflect a substantial number of material exceptions to this LOC, may place themselves at a comparative disadvantage in the evaluation process or risk disqualification of their proposals.
- 9.7 For Vendors who have successfully negotiated a contract with ITS in the past, ITS requests that, prior to taking any exceptions to this LOC, the individual(s) preparing this proposal first confer with other individuals who have previously submitted proposals to ITS or participated in contract negotiations with ITS on behalf of their company, to ensure the Vendor is consistent in the items to which it takes exception.

10. SCORING METHODOLOGY

- 10.1 An Evaluation Team composed of SVAB and ITS staff will review and evaluate all proposals. All information provided by the Vendors, as well as any other information available to evaluation team, will be used to evaluate the proposals.
- 10.1.1 Each category included in the scoring mechanism is assigned a weight between one and 100.
- 10.1.2 The sum of all categories, other than Value-Add, equals 100 possible points.
- 10.1.3 Value-Add is defined as product(s) or service(s), exclusive of the stated functional and technical requirements and provided to the State at no additional charge, which, in the sole judgment of the State, provide both benefit and value to the State significant enough to distinguish the proposal and merit the award of additional points. A Value-Add rating between 0 and 5 may be assigned based on the assessment of the evaluation team. These points will be added to the total score.
- 10.1.4 For the evaluation of this LOC, the Evaluation Team will use the following categories and possible points:

Category	Possible Points
Non-Cost Categories:	
Maintenance/Support Requirements	50
Total Non-Cost Points	50
Cost	50
Total Base Points	100
Cost	100
Value Add	5
Maximum Possible Points	105

- 10.2 The evaluation will be conducted in four stages as follows:
- 10.2.1 Stage 1 – Selection of Responsive/Valid Proposals – Each proposal will be reviewed to determine if it is sufficiently responsive to the LOC requirements to permit a complete evaluation. A responsive proposal must comply with the instructions stated in this LOC with regard to content, organization/format, Vendor experience, and timely delivery. No evaluation points will be awarded in this stage.

Failure to submit a complete proposal may result in rejection of the proposal.

10.2.2 Stage 2 – Cost Evaluation

10.2.2.1 The cost score is computed as a ratio of the difference between a given proposal's lifecycle cost and the lifecycle cost of the lowest valid proposal. The following cost scoring formula is used for every proposal evaluation.

$$(1 - ((B - A) / A)) * n$$

Where:

A = Total lifecycle cost of lowest valid proposal
B = Total lifecycle cost of proposal being scored
n = Maximum number of points allocated to cost for this acquisition

In simpler terms, lowest price gets a perfect score. A proposal that is 20% more expensive than the lowest priced offering gets 20% fewer points.

10.2.2.2 When the above formula would result in a negative cost score (i.e. the lifecycle cost of the proposal being scored is more than twice that of the lowest valid proposal), the cost score is set to zero, rather than deducting points from the Vendor's score.

10.2.2.3 Cost categories and maximum point values are as follows:

Cost Category	Possible Points
Lifecycle Cost	70 Points
Maximum Possible Points	70 Points

9.1 Stage 3 – Selection of the successful Vendor

10. INSTRUCTIONS TO SUBMIT PRODUCT AND COST INFORMATION

Please use the attached *Cost Information Form* (Attachment A) to provide cost information. Follow the instructions on the form. Incomplete forms will not be processed.

11. DELIVERY INSTRUCTIONS

- 11.1 **Vendor must deliver the response to Teresa Washington at ITS no later than Thursday, May 12, 2011, at 3:00 P.M. (Central Time).** Responses may be delivered by hand, via regular mail, overnight delivery, e-mail, or by fax. Fax number is (601) 713-6380. **ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF PROPOSALS.** It is solely the responsibility of the Vendor that proposals reach ITS on time. Vendors should contact Teresa Washington to verify the receipt of their proposals. Proposals received after the deadline will be rejected.
- 11.2 If you have any questions concerning this request, please e-mail Teresa Washington of ITS at teresa.washington@its.ms.gov. **Any questions concerning the specifications detailed in this LOC must be received no later than Thursday, April 28, 2011, at 3:00 P.M. (Central Time).**

Enclosures: Attachment A, Cost Information Form
Attachment B, Reference Information Form
Attachment C, Proposal Exception Summary Form
Attachment D, Standard Maintenance Agreement

**ATTACHMENT A
 COST INFORMATION FORM – LOC NUMBER 39155**

Please submit the **ITS** requested information response under your general proposal #**3361** using the following format. Send your completed form back to the Technology Consultant listed below. If the necessary information is not included, your response cannot be considered.

ITS Technology Consultant

Name: Teresa Washington **RFP #** 3361

Company Name: _____ **Date:** _____

Contact Name: _____ **Phone #:** _____

Contact E-mail: _____

Description	Quantity	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
<i>Network Operating Systems:</i>					
Windows 2003 Server	14 Servers				
Windows 2008 Server	7 Servers				
<i>Backup Software:</i>					
Veeam Backup and Replication					
Quest vRanger Backup and Replication					

Description	Quantity	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
BrightStor ArcServe Backup Version 11.1					
<i>Software Applications:</i>					
Microsoft Office Suite 2007	149 Users				
VMware vSphere 4 Enterprise Plus	4 Servers				
VMware vCenter 4.0 Standard	149 Users				
Citrix XenApp Presentation Server	3 Servers				
Citrix XenApp Enterprise Edition	149 Users				
Symantec Anti-Virus Enterprise Version 11.0	149 Users				
Extra! For Windows Version 7	149 Users				
Microsoft Office XP*	149 Users				
Alchemy CMS Suite Version 8.2*	2 Users				
WordPerfect 11 for Windows	149 Users				
myExtra! Enterprise Version 7.11	15 Users				
Accu-Care Clinical Software Version 53.5*	102 Users				
AddOn Financial Software Version 33*	15 Users				
Citrix Load Balancing Services Version 1.0	3 Servers				
Citrix Metaframe for Terminal Server Version 1.8	3 Servers				
Cognos Impromptu Version 7.3.1230.0	2 Users				
Kronos Timekeeper Central Version 4.3*	11 Users				
FingerPro FingerPrint Transmission System Version 3.4.1	4 Users				

Description	Quantity	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
ViaNet Identity Information Software Version 4.2	4 Users				
DoubleCheck E-Mail Manager Version 4.1.17	149 Users				
VIMS Version 7.50.00*	20 Users				
Symantec Ghost Version 11					
Cisco Systems VPN Client Version 4.0.3	5 Users				
QS/1 Version 18.1*	4 Users				
SQL Server 2003 Workgroup Edition	1 Server				
Barracuda Web Filter 310	149 Users				
SupplyHawk Inventory Program	4 Users				
Microsoft Internet Explorer 8.0	149 Users				
Total:					

*Mission Critical Application

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVACFS	3TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	4GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	5HCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	4KCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	3JCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	6JCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	1LCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	1GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	7FCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	6GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACFS	3MCNMG1	6/20/2008				
CPU	Hewlett Packard DC5750	SVACFS	MXL8210G62	5/1/2008				
CPU	Hewlett Packard DC5750	SVACFS	2UA7451KNG	5/1/2008				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250WNY	4/1/2009				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250X5K	4/1/2009				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250X6W	4/1/2009				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250WN9	4/1/2009				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250X5R	4/1/2009				
CPU	Hewlett Packard DC5800	SVACFS	2UA9250X7J	4/1/2009				
CPU	Dell Optiplex 755	SVNHCFS	JSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	HTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	GRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	GTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	DRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	GSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	9X9QTG1	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVNHCFS	HX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	1TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	FSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	BX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	DX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	CSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	DSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	CTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	FRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	FY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	JRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	HY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	5X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	5VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	3X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHCFS	7SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	GHCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CHCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	BGCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	BFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	8KCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	GJCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	JFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CJCNMG1	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVNHJFS	7LCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	9KCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	HFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	9GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	8HCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	GFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	BLCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	DFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	7GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CKCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CGCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CFCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	9JCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	9FCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	2X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHJFS	CND2YC1	5/1/2007				
CPU	Dell Optiplex 755	SVNHJFS	6X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	9TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	9VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	6VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	5SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	8VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	ISLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	1Z9QTG1	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVNHKFS	2Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	1X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	BSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	3Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	BTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	7VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	3SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	CRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	7TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	2Z9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	6TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	8TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	1Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	5TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	8SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	JQD2YC1	5/1/2007				
CPU	Dell Optiplex 755	SVNHKFS	4VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	JTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	FTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHKFS	7Q190D1	5/1/2007				
CPU	Dell Optiplex 755	NEWTONFS	DGCNMG1	6/20/2008				
CPU	Dell Optiplex 745	SVNHOFs	FRD2YC1	5/1/2007				
CPU	Dell Optiplex 755	SVNHOFs	7X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOFs	2VLQTG1	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVNHOF5	8X9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	FX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	DY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	JX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	BY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	4TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	1VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	6SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	HRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	CX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	9Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	CY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	4Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	JY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	3VLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	4SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	GX9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	2TLQTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	7Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	8Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	SVNHOF5	FHCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	99KKCF1	6/20/2008				
CPU	Dell Optiplex 745	VABFS	67T11D1	5/1/2007				
CPU	Dell Optiplex 745	VABFS	9Q190D1	5/1/2007				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	VABFS	1KCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	GLCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	JJCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	3GCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	GKCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	1HCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	GLXCMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	GGCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	CLCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	JGCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	JLCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	JHCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	1FCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	DLXLMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	DTLQTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	5Y9QTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	JVDPTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	HVDPTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	4LCNMG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	2SLQTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	BRLQTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	HSLQTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	GY9QTG1	6/20/2008				
CPU	Dell Optiplex 755	VABFS	9SLQTG1	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CPU	Dell Optiplex 755	SVACVB	4X92TG1	6/20/2008				
CPU	Dell Optiplex 755	SVACVJ	3LCNMG1	6/20/2008				
CPU	Dell Optiplex 755	SVACVM	6Y9QTG1	6/20/2008				
Laptop	Dell Vostro 3500	SVNHCFS	DWNTWM1	11/1/2010				
Laptop	Dell Vostro 3500	SVNHJFS	BWNTWM1	11/1/2010				
Laptop	Dell Vostro 3500	SVNHKFS	FWNTWM1	11/1/2010				
Laptop	Dell Vostro 3500	SVNHOF5	CWNTWM1	11/1/2010				
Laptop	Dell Vostro 3500	VABFS	556L7N1-11197309933	11/1/2010				
Monitor	Dell E173FPB	SVACFS	CN-OU4931-46633-52Q-OWLU	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1D2A	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1D4A	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1H9A	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1HYA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1JNA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1KDA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1KKA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1KPA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-859-1KUA	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-85K-2ALS	6/20/2008				
Monitor	Dell E178FPB	SVACFS	CN-ORY979-74261-85K-2APS	6/20/2008				
Monitor	Dell E178FPV	SVACFS	CN-OTP222-73731-85M-9GJU	6/20/2008				
Monitor	Hewlett Packard L1706	SVACFS	CND73012LR	4/1/2009				
Monitor	Hewlett Packard L1710	SVACFS	3CQ8132814	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ913490G	4/1/2009				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Hewlett Packard L1908W	SVACFS	3CQ913490Q	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ9134916	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ9191N7J	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ9191N7M	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ9191N7V	4/1/2009				
Monitor	Hewlett Packard L1908W	SVACFS	3CQ9191N84	4/1/2009				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9FWU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9G5U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9G6U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9GCU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9GLU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9GNU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9GPU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9GUU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9H0U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9H2U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9H4U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9H7U	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9HFU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9HHU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9HKU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9HNU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JAU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JDU	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JFU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JHU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JJU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JKU	6/20/2008				
Monitor	Dell E178FPV	SVNHCFS	CN-OTP222-73731-85M-9JLU	6/20/2008				
Monitor	Dell E771P	SVNHCFS	MX-0419TG-47801-27G-B08W	6/20/2008				
Monitor	Dell E772P	SVNHCFS	CN-04P121-47804-39K-CFHK	6/20/2008				
Monitor	Dell 1707FPVT	SVNHJFS	CN-OY9833-71618-73P-ADGJ	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1A3A	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1CCA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1CNA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1G3A	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1J0A	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1J3A	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KCA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KEA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KHA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KMA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KNA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KVA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KWA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1KYA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1L1A	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1L3A	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-859-1LOA	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-85K-26LS	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-85K-26MS	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-85K-2ATS	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-85K-2AUS	6/20/2008				
Monitor	Dell E178FPB	SVNHJFS	CN-ORY979-74261-85K-2C2S	6/20/2008				
Monitor	Dell E178FPV	SVNHJFS	CN-OTP222-73731-85M-9GEU	6/20/2008				
Monitor	Dell E178FPV	SVNHJFS	CN-OTP222-73731-85M-9HAU	6/20/2008				
Monitor	Dell 1707FPVT	SVNHKFS	CN-OY9833-71618-73P-ADHB	6/20/2008				
Monitor	Dell 1707FPVT	SVNHKFS	CN-OY9833-71618-74E-AFHY	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-7UEU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-7UTU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-7UWU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-7V4U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9GDU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9GVU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9GYU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9H3U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9H5U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9H6U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9HPU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9HRU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9HTU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9HVU	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9HWU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J1U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J2U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J3U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J4U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J5U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J6U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J7U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9J8U	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9JGU	6/20/2008				
Monitor	Dell E178FPV	SVNHKFS	CN-OTP222-73731-85M-9JOU	6/20/2008				
Monitor	Dell E178FPV	NEWTONFS	CN-OTP222-73731-85M-9GMU	6/20/2008				
Monitor	Dell 1707FPVT	SVNHOFs	CN-OY9833-71618-73P-ADHF	6/20/2008				
Monitor	Dell D825HT	SVNHOFs	8432660	6/20/2008				
Monitor	Dell E178FPB	SVNHOFs	CN-ORY979-74261-85K-2C8S	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9FVU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9G3U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9G7U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9G8U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9G9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9GAU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9GFU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9GHU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFs	CN-OTP222-73731-85M-9H1U	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9H8U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9H9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9H9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9H9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9HEU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9HG9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9HJU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9HMU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9HYU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9J9U	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9JEU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9JMU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9JNU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	CN-OTP222-73731-85M-9JPU	6/20/2008				
Monitor	Dell E178FPV	SVNHOFS	MX-0419TG-47801-26S-B0GM	6/20/2008				
Monitor	Dell E771P	SVNHOFS	MX-0419TG-47801-26S-B0GB	6/20/2008				
Monitor	Dell 1707FPVT	VABFS	CN-OKU789-71618-7AG-C027	6/20/2008				
Monitor	Dell 1707FPVT	VABFS	CN-OY9833-71618-74E-AFHS	6/20/2008				
Monitor	Dell 1707FPVT	VABFS	CN-OY9833-71618-74E-AFKL	6/20/2008				
Monitor	Dell E171FP	VABFS	MX-08R339-47605-37G-AYV5	6/20/2008				
Monitor	Dell E171FP	VABFS	MY-08R339-47603-37N-E5ZB	6/20/2008				
Monitor	Dell E171FP	VABFS	MY-08R339-47603-38R-EUUX	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1CFA	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1JHA	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1KJA	6/20/2008				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1KRA	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1KTA	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1L2A	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1L4A	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1L5A	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-859-1L6A	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85J-74CL	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85J-75TL	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2AKS	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2ANS	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2C3S	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2C7S	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2C9S	6/20/2008				
Monitor	Dell E178FPB	VABFS	CN-ORY979-74261-85K-2CAS	6/20/2008				
Monitor	Dell E178FPV	VABFS	CN-OTP222-73731-85M-9G1U	6/20/2008				
Monitor	Dell E178FPV	VABFS	CN-OTP222-73731-85M-9G2U	6/20/2008				
Monitor	Dell E771P	VABFS	MX-0419TG-47801-27C-B01X	6/20/2008				
Monitor	Dell E178FPV	SVACVB	CN-OTP222-73731-85M-9HLU	6/20/2008				
Monitor	Dell E178FPV	SVACVJ	CN-OTP222-73731-85M-9GWU	6/20/2008				
Monitor	Dell E178FPV	SVACVM	CN-OTP222-73731-85M-9GOU	6/20/2008				
Printer	Hewlett Packard LaserJet 4 Plus	SVACFS	JPGH052570	Unknown				
Printer	Hewlett Packard LaserJet 4100	SVACFS	USJND17970	1/10/2007				
Printer	Hewlett Packard LaserJet 4 Plus	SVACFS	USFC496756	Unknown				
Printer	Hewlett Packard LaserJet 4L	SVACFS	USCC123427	Unknown				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Printer	Hewlett Packard Color LaserJet 4650N	SVACFS	JPKAD36257	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHCFS	USLB006434	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHCFS	USLB006424	Unknown				
Printer	Hewlett Packard LaserJet 1150	SVNHCFS	CNBB012242	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHCFS	USKB021423	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHCFS	USKC262841	Unknown				
Printer	Okidata Microline 320	SVNHCFS	604D1655054	Unknown				
Printer	Hewlett Packard LaserJet 6P	SVNHCFS	USCD019368	Unknown				
Printer	Hewlett Packard LaserJet 5P	SVNHCFS	USHB125926	Unknown				
Printer	Hewlett Packard LaserJet 5P	SVNHCFS	USHB100226	Unknown				
Printer	Hewlett Packard LaserJet P4015N	SVNHCFS	CNDY306968	1/15/2009				
Printer	Okidata Microline 321 Turbo	SVNHCFS	AE8A016838G0	Unknown				
Printer	Hewlett Packard DeskJet D1560	SVNHCFS	TH85222CM5	Unknown				
Printer	Hewlett Packard DeskJet D1560	SVNHCFS	VN85G220XB	Unknown				
Printer	Lexmark Optra R	SVNHJFS	11-K7820	Unknown				
Printer	Hewlett Packard LaserJet 5M	SVNHJFS	JPKK036614	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHJFS	USKB221691	Unknown				
Printer	Hewlett Packard LaserJet 6P	SVNHJFS	USCD019369	Unknown				
Printer	Hewlett Packard LaserJet 4100	SVNHJFS	USLNH24205	1/10/2007				
Printer	Hewlett Packard LaserJet 4	SVNHJFS	JPTG006459	Unknown				
Printer	Hewlett Packard LaserJet 1150	SVNHJFS	CNBB012257	Unknown				
Printer	Hewlett Packard LaserJet P4015N	SVNHJFS	CNDY212311	1/15/2009				
Printer	Hewlett Packard LaserJet 4	SVNHJFS	USFC496760	Unknown				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
	Plus							
Printer	Okidata Microline 321 Turbo	SVNHJFS	308E5004244	Unknown				
Printer	Hewlett Packard LaserJet P1006	SVNHJFS	VND4B00604	Unknown				
Printer	Hewlett Packard OfficeJet All-In-One	SVNHJFS	CN73NGC2KZ	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHJFS	USKB156552	Unknown				
Printer	Hewlett Packard LaserJet P2055DN	SVNHJFS	CNB9L37887	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHKFS	USLB006136	Unknown				
Printer	Hewlett Packard LaserJet 6P	SVNHKFS	USDG053139	Unknown				
Printer	Hewlett Packard LaserJet 6P	SVNHKFS	USBD039600	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHKFS	USKC018297	Unknown				
Printer	Hewlett Packard LaserJet 4100	SVNHKFS	USLNH24206	1/10/2007				
Printer	Hewlett Packard LaserJet 6P	SVNHKFS	USCD019372	Unknown				
Printer	Hewlett Packard LaserJet 1150	SVNHKFS	CNBB012226	Unknown				
Printer	Okidata Microline 321	SVNHKFS	AE66057105E0	Unknown				
Printer	Hewlett Packard LaserJet P4015N	SVNHKFS	CNDY305822	1/15/2009				
Printer	Epson LQ-590	SVNHKFS	FSQY003114	Unknown				
Printer	Okidata Microline 321	SVNHKFS	AE91031491G0	Unknown				
Printer	Hewlett Packard LaserJet P4015N	SVNHKFS	CNDY431988	1/15/2009				
Printer	Hewlett Packard LaserJet 4 Plus	SVNHKFS	USFB152293	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHKFS	USKC302194	Unknown				
Printer	Hewlett Packard LaserJet 4SI	SVNHKFS	USHB703709	Unknown				
Printer	Hewlett Packard LaserJet 5P	SVNHOF	USHB070172	Unknown				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Printer	Hewlett Packard LaserJet 5P	SVNHOF	USHB070151	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHOF	USLC020322	Unknown				
Printer	Hewlett Packard DeskJet 840C	SVNHOF	CN0AN1C102	Unknown				
Printer	Hewlett Packard LaserJet 4100	SVNHOF	USLNH24207	1/10/2007				
Printer	Okidata Microline 321	SVNHOF	606D0647809	Unknown				
Printer	Okidata Microline 321 Turbo	SVNHOF	AE58021227E0	Unknown				
Printer	Hewlett Packard Color LaserJet 2840	SVNHOF	CNHC73V112	Unknown				
Printer	Hewlett Packard LaserJet P2015	SVNHOF	CNB1R68022	Unknown				
Printer	Hewlett Packard LaserJet 4 Plus	SVNHOF	USFB080969	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHOF	JPLF006035	Unknown				
Printer	Hewlett Packard LaserJet C3150A	SVNHOF	USHB100234	Unknown				
Printer	Hewlett Packard LaserJet 2100	SVNHOF	USGZ167917	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHOF	JPKF025742	Unknown				
Printer	Hewlett Packard LaserJet P4015N	SVNHOF	CNDY306892	1/15/2009				
Printer	Hewlett Packard LaserJet 4 Plus	SVNHOF	JPGH054415	Unknown				
Printer	Hewlett Packard LaserJet 5	SVNHOF	JPHK006618	Unknown				
Printer	Hewlett Packard LaserJet 4050N	VABFS	USQL018943	1/15/2009				
Printer	Hewlett Packard LaserJet 4250N	VABFS	CNRXX17450	1/15/2010				
Printer	Hewlett Packard LaserJet 1200	VABFS	CNBJF00084	Unknown				
Printer	Hewlett Packard LaserJet P4015N	VABFS	CNDY168164	1/15/2009				
Printer	Hewlett Packard LaserJet P4015N	VABFS	JPDF219936	1/15/2009				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Printer	Hewlett Packard LaserJet P4015N	VABFS	CNDY211731	1/15/2009				
Printer	Hewlett Packard LaserJet 4 Plus	SVACVB	USFB286516	Unknown				
Printer	Hewlett Packard LaserJet 4 Plus	SVACVJ	USFC186726	Unknown				
Printer	Hewlett Packard LaserJet 4 Plus	SVACVM	USFB286513	Unknown				
Scanner	Epson Perfection 4490	SVNHCFS	GR9W204031	Unknown				
Scanner	Epson Perfection 4490	SVNHKFS	GR9W203990	Unknown				
Scanner	Epson Perfection 4490	SVNHOFs	GR9W203998	Unknown				
Scanner	Fujitsu FI-4220C	VABFS	004425	Unknown				
Scanner	Fujitsu FI-4220C	VABFS	004701	Unknown				
Server	Dell Poweredge 2800	SVNHKFS	GTPYH71	5/7/2005				
Server	Dell Poweredge 2800	SVACFS	FTPYH71	5/7/2005				
Server	Dell Poweredge 2800	SVNHCFS	CTPYH71	5/7/2005				
Server	Dell Poweredge 2800	SVNHJFS	9TPYH7114742	5/7/2005				
Server	Dell Poweredge 2800	SVNHOFs	DTPYH71	5/7/2005				
Server	Dell Poweredge 2650	VABFS	17JKZ51	11/6/2004				
Server	Dell Poweredge 2650	VABFS	37JKZ51	11/6/2004				
Server	Dell Poweredge 2650	VABFS	86JKZ51	11/6/2004				
Server	Dell Poweredge 2650	VABFS	96JKZ51	11/6/2004				
Server	Dell Poweredge 2950	VABFS	JLKF6K1	5/29/2009				
Server	Dell Powervault 112T	VABFS	23PY241	Unknown				
Server	Dell Powervault 114T	VABFS	JX0917BBB00229	Unknown				
Server	Hewlett Packard Proliant DL380	VABFS	D305KJN2H248	Unknown				
Server	Compaq Proliant ML530	VABFS	D251JQ31D134	Unknown				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
Switch	Cisco Catalyst 2950	SVNHCFS	FHK0630Y0VD	Unknown				
Switch	Cisco Catalyst 3550	SVNHCFS	CAT0741Y07R	Unknown				
Switch	Cisco Catalyst 2950	SVNHJFS	3902A816	Unknown				
Switch	3Com Linkbuilder FMS II	SVNHJFS	7TAR000542	Unknown				
Switch	Cisco Catalyst 3500	SVNHJFS	FAA0409H06V	Unknown				
Switch	Cisco Catalyst 2950	SVNHKFS	FHK0630Z0UF	Unknown				
Switch	3com Superstack II 3300	SVNHKFS	7ZNV2D479D8	Unknown				
Switch	Cisco	SVNHOFs	CMM3720CRA	Unknown				
Switch	Cisco C3550	SVNHOFs	CAT0741Y09E	Unknown				
Switch	Cisco 2950	SVNHOFs	FHK0616W0TF	Unknown				
Switch	Cisco	SVNHOFs	JMX0708LONP	Unknown				
Switch	Cisco Catalyst 3500	VABFS	FAA0445W0SH	Unknown				
Switch	Cisco Catalyst 3500	VABFS	FAA0437W11D	Unknown				
Switch	Cisco Catalyst 2950	VABFS	FHK0615Z2QJ	Unknown				
UPS	APC Smart-UPS 1000	SVNHCFS	WS9846010796	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHCFS	WB9723898056	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHJFS	QB0127220781	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHKFS	QB0133313682	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHKFS	JB0542005225	Unknown				
UPS	APC Smart-UPS 1000	SVNHKFS	S96028118253	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHOFs	QB0127220621	Unknown				
UPS	APC Back-UPS Pro 1000	SVNHOFs	WB9813778780	Unknown				
UPS	Compaq	VABFS	TS432A0451	Unknown				
UPS	Compaq	VABFS	TS432A0499	Unknown				

Classification	Part Name	Location	Serial Number	Purchase Date	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
UPS	APC Smart-UPS 2200	VABFS		Unknown				
UPS	APC Smart-UPS 2200	VABFS		Unknown				
UPS	APC Back-UPS Pro 1000	VABFS	WB9738196641	Unknown				
UPS	APC Smart-UPS 1000	VABFS	S96018116504	Unknown				
UPS	APC Smart-UPS 1400	VABFS	QS9932122384	Unknown				
UPS	Hewlett Packard R3000 XR	VABFS		Unknown				
UPS	APC Smart-UPS 1000	VABFS	AS0128330804	Unknown				
Web Filter	Barracuda Web Filter 310	VABFS	BAR-YF-84439	Unknown				
Total:								

ATTACHMENT B
REFERENCE INFORMATION FORM

The information provided below will be used to contact references.

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

ATTACHMENT C
PROPOSAL EXCEPTION SUMMARY FORM

ITS LOC Reference	Vendor Proposal Reference	Brief Explanation of Exception	ITS Acceptance (sign here only if accepted)
(Reference specific outline point to which exception is taken)	(Page, section, items in Vendor's proposal where exception is explained)	(Short description of exception being made)	

ATTACHMENT D

**PROJECT NUMBER 39155
MAINTENANCE AGREEMENT
BETWEEN**

INSERT VENDOR NAME

AND

**MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
AS CONTRACTING AGENT FOR THE
MISSISSIPPI STATE VETERANS AFFAIRS BOARD**

This Maintenance Agreement (hereinafter referred to as "Agreement") is entered into by and between **INSERT VENDOR NAME**, a **INSERT STATE OF INCORPORATION** corporation having its principal place of business at **INSERT VENDOR STREET ADDRESS** (hereinafter referred to as "Contractor") and Mississippi Department of Information Technology Services having its principal place of business at 3771 Eastwood Drive, Jackson, Mississippi 39211 (hereinafter referred to as "ITS"), as contracting agent for Mississippi State Veterans Affairs Board located at 3466 Highway 80 East, Pearl, Mississippi 39288 (hereinafter referred to as "Customer"). ITS and Customer are sometimes collectively referred to herein as "State."

WHEREAS, Customer, pursuant to Letter of Configuration Number 39155 dated **INSERT DATE** (hereinafter referred to as "LOC"), based on General Request for Proposals ("RFP") Number 3644 requested the services of a contractor to provide the maintenance services described herein in Article 2; and

WHEREAS, Contractor was the successful proposer in an open, fair and competitive procurement process to provide the services described herein;

NOW THEREFORE, in consideration of the mutual understandings, promises, and agreements set forth, the parties hereto agree as follows:

ARTICLE 1 PERIOD OF PERFORMANCE

1.1 Unless this Agreement is extended by mutual agreement or terminated as prescribed elsewhere herein, the period of performance of services under this Agreement shall begin on July 1, 2011, and continue until the close of business on June 30, 2014 (hereinafter referred to as "Initial Term"). At the end of the Initial Term, this Agreement may, upon the written agreement of the parties, be renewed for an additional term, the length of which will be agreed upon by the parties. Under no circumstances, however, shall this Agreement be renewed beyond June 30, 2016. Sixty (60) days prior to the expiration of the Initial Term or any renewal term of this Agreement, Contractor shall notify Customer and ITS of the impending expiration and Customer

shall have thirty (30) days in which to notify Contractor of its intention to either renew or cancel the Agreement.

1.2 This Agreement will become a binding obligation on the State only upon the issuance of a valid purchase order by the Customer, following contract execution and the issuance by ITS of the CP-1 Acquisition Approval Form.

ARTICLE 2 SCOPE OF SERVICES

Contractor agrees to provide all travel, labor, and material required to maintain the equipment listed in Exhibit A, which is attached hereto and incorporated herein. Further, Contractor warrants that it will provide services to the Customer as follows:

2.1 Contractor shall provide all preventive and remedial maintenance necessary to maintain the equipment listed in Exhibit A in good operating condition.

2.2 Contractor shall respond by telephone within one (1) hour to requests for unscheduled remedial maintenance service, Monday through Friday, 8:00 A.M. to 5:00 P.M. (Central Time) and come on site with the necessary crash kit within four (4) hours from the point the call is made to service components deemed critical by Customer, and within eight (8) hours from the point the call is made to service all other peripherals and related computer equipment.

2.3 For software, Contractor shall provide both maintenance and support. Support is defined as Contractor providing a fix when a product is broken. Maintenance is defined as Contractor providing patches, service packs, etc. Contractor shall install service packs within one (1) month of release and patches within two (2) days of release. Contractor shall respond by telephone within two (2) hours and provide help-desk diagnostics and troubleshooting for all software problems and must come on-site within four (4) hours of the service call.

2.4 Contractor shall maintain in house, most frequently used supply replacement parts needed to service the equipment. Replacement parts will be new and not used or refurbished, and will either be manufactured by, and/or meet the minimum specifications established by, the manufacturer of the equipment. Title to all replacement parts installed in the equipment will pass to the Customer at the time of replacement, and title to parts removed for replacement will, at the time of replacement, pass to the Contractor.

2.5 Contractor agrees to a maximum one (1) business day turnaround from the point the call is made, on all repairs not requiring parts ordering; maximum two (2) working days on all other repairs. A compatible loaner unit will be provided by Contractor to Customer immediately for critical hardware components and within two (2) days for non-critical equipment.

2.6 Contractor agrees to make two (2) onsite visits consisting of two (2) days per month to the site specified by the Customer for system health checks to include, but not be limited to, system condition monitoring, system documentation and other functions that will help insure higher levels of system availability. Contractor is aware that these on-site services shall be provided at any of the following sites upon request by the Customer: Memphis, Tennessee, and Pearl, Collins, Oxford, Biloxi, Kosciusko, and Jackson, Mississippi.

2.7 Contractor agrees to provide preventive maintenance based on the specific needs of the equipment during normal business hours and at intervals specified by Contractor. Preventive maintenance may be performed concurrently with remedial maintenance activity. Contractor must record all activities related to preventive maintenance on a log to be retained on-site.

2.8 The parties understand and agree that Customer reserves the right to add other equipment to be maintained, or to cancel maintenance on all or part of the equipment as Customer deems necessary.

2.9 The parties understand and agree that this Agreement does not cover the following: print heads (normal wear), batteries, ribbons, toner cartridges, maintenance kits, fusers, and all disposable parts; damage to equipment caused by Customer's abuse or neglect; damage caused by an act of God (flood, earthquake, lightning, etc.), or loss due to fire or theft; cost of repair or maintenance of any kind which result from a breach of the terms of this Agreement by the Customer; neglect, misuse, alterations or deviation from intended machine use; maintenance or repair of the machine performed by persons other than Contractor, or maintenance or removal of alterations or attachments.

ARTICLE 3 CONSIDERATION AND METHOD OF PAYMENT

3.1 Customer shall pay Contractor annually for maintenance services, as outlined in Exhibit A. Contractor shall submit an invoice annually with the appropriate documentation to Customer, including specific documentation of any inflation increase for any renewal term. Contractor shall submit invoices and supporting documentation to Customer electronically during the term of this Agreement using the processes and procedures identified by the State. In no event will the total compensation to be paid hereunder for the Initial Term exceed the specified sum of **SINSERT AMOUNT**, unless prior written authorization from ITS has been obtained. Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies," Section 31-7-301, et seq. of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by Customer within forty-five (45) days of receipt of the invoice. Contractor understands and agrees that Customer is exempt from the payment of taxes.

3.2 In no event shall the cost for maintenance services for any renewal term increase by more than five percent (5%) per year or an increase consistent with the percent increase in the consumer price index for the preceding year, whichever is less. Customer shall submit payments to: **INSERT VENDOR REMIT TO ADDRESS**. All payments shall be in United States currency. Payments by state agencies using the Statewide Automated Accounting System (“SAAS”) shall be made and remittance information provided electronically as directed by the State. These payments by SAAS agencies shall be deposited into the bank account of the Contractor’s choice.

ARTICLE 4 EMPLOYMENT STATUS

4.1 Contractor shall, during the entire term of this Agreement, be construed to be an independent contractor. Nothing in this Agreement is intended to nor shall it be construed to create an employer-employee relationship or a joint venture relationship.

4.2 Contractor represents that it is qualified to perform the duties to be performed under this Agreement and that it has, or will secure, if needed, at its own expense, applicable personnel who shall be qualified to perform the duties required under this Agreement. Such personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of Customer. Contractor shall pay, when due, all salaries and wages of its employees, and it accepts exclusive responsibility for the payment of federal income tax, state income tax, social security, unemployment compensation, and any other withholdings that may be required. Neither Contractor nor employees of Contractor are entitled to state retirement or leave benefits.

4.3 It is further understood that the consideration expressed herein constitutes full and complete compensation for all services and performances hereunder, and that any sum due and payable to Contractor shall be paid as a gross sum with no withholdings or deductions being made by Customer for any purpose from said contract sum.

ARTICLE 5 RECORD RETENTION AND ACCESS TO RECORDS

Contractor shall establish and maintain financial records, supporting documents, statistical records and such other records as may be necessary to reflect its performance of the provisions of this Agreement. The Customer, ITS, any state or federal agency authorized to audit Customer, and/or any of their duly authorized representatives, shall have unimpeded, prompt access to this Agreement and to any of the Contractor’s proposals, books, documents, papers and/or records that are pertinent to this Agreement to make audits, copies, examinations, excerpts and transcriptions at the State’s or Contractor’s office as applicable where such records are kept during normal business hours. All records relating to this Agreement shall be retained by the Contractor for three (3) years from the date of receipt of final payment under this Agreement. However, if any litigation or other legal action, by or for the state or federal government has begun that is not completed at the end of the three (3) year period, or if an audit finding, litigation or other legal action has not been resolved at the end of the three (3) year period, the

records shall be retained until resolution.

ARTICLE 6 MODIFICATION OR RENEGOTIATION

This Agreement may be modified only by written agreement signed by the parties hereto, and any attempt at oral modification shall be void and of no effect. The parties agree to renegotiate the Agreement if federal and/or state revisions of any applicable laws or regulations make changes in this Agreement necessary.

ARTICLE 7 AUTHORITY, ASSIGNMENT AND SUBCONTRACTS

7.1 In matters of proposals, negotiations, contracts, and resolution of issues and/or disputes, the parties agree that Contractor represents all contractors, third parties, and/or subcontractors Contractor has assembled for this project. The Customer is required to negotiate only with Contractor, as Contractor's commitments are binding on all proposed contractors, third parties, and subcontractors.

7.2 Neither party may assign or otherwise transfer this Agreement or its obligations hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld. Any attempted assignment or transfer of its obligations without such consent shall be null and void. This Agreement shall be binding upon the parties' respective successors and assigns.

7.3 Contractor must obtain the written approval of Customer before subcontracting any portion of this Agreement. No such approval by Customer of any subcontract shall be deemed in any way to provide for the incurrence of any obligation of Customer, in addition to the total fixed price agreed upon in this Agreement. All subcontracts shall incorporate the terms of this Agreement and shall be subject to the terms and conditions of this Agreement, and to any conditions of approval that Customer may deem necessary.

7.4 Contractor represents and warrants that any subcontract agreement Contractor enters into shall contain a provision advising the subcontractor that the subcontractor shall have no lien and no legal right to assert control over any funds held by the Customer, that the subcontractor acknowledges that no privity of contract exists between the Customer and the subcontractor, and that the Contractor is solely liable for any and all payments which may be due to the subcontractor pursuant to its subcontract agreement with the Contractor. The Contractor shall indemnify and hold harmless the State from and against any and all claims, demands, liabilities, suits, actions, damages, losses, costs, and expenses of every kind and nature whatsoever arising as a result of Contractor's failure to pay any and all amounts due by Contractor to any subcontractor, materialman, laborer or the like.

7.5 All subcontractors shall be bound by any negotiation, arbitration, appeal, adjudication, or settlement of any dispute between the Contractor and the Customer, where such dispute affects the subcontract.

ARTICLE 8 WAIVER

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time or of any other provision hereof, nor shall it be construed to be a modification of the terms of this Agreement. A waiver by the State, to be effective, must be in writing, must set out the specifics of what is being waived, and must be signed by an authorized representative of the State.

ARTICLE 9 AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds for the performances required under this Agreement. If the funds anticipated for the fulfillment of this Agreement are not forthcoming, are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds, or if there is a discontinuance or material alteration of the program under which funds were available to Customer for the payments or performance due under this Agreement, Customer shall have the right to immediately terminate this Agreement, without damage, penalty, cost, or expense to Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination. Customer shall have the sole right to determine whether funds are available for the payments or performances due under this Agreement.

ARTICLE 10 HOLD HARMLESS

To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate Customer, ITS and the State, its Board Members, officers, employees, agents, and representatives from and against any and all claims, demands, liabilities, suits, actions, damages, losses, costs, and expenses of every kind and nature whatsoever, including without limitation, court costs, investigative fees and expenses, attorney fees, and claims for damages arising out of or caused by Contractor and/or its partners, principals, agents, employees, or subcontractors in the performance of or failure to perform this Agreement.

ARTICLE 11 INSURANCE

Contractor represents that it will maintain workers' compensation insurance as prescribed by law, which shall inure to the benefit of Contractor's personnel, as well as comprehensive general liability and employee fidelity bond insurance. Contractor will, upon request, furnish Customer with a certificate of conformity providing the aforesaid coverage.

ARTICLE 12 GOVERNING LAW

This Agreement shall be construed and governed in accordance with the laws of the State of Mississippi, and venue for the resolution of any dispute shall be Jackson, Hinds County, Mississippi. Contractor expressly agrees that under no circumstances shall Customer be obligated to pay an attorney's fee, prejudgment interest, or the cost of legal action to Contractor. Further, nothing in this Agreement shall affect any statutory rights Customer may have that cannot be waived or limited by contract.

ARTICLE 13 SEVERABILITY

If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law, provided that the State's purpose for entering into this Agreement can be fully achieved by the remaining portions of the Agreement that have not been severed.

ARTICLE 14 DISPUTES

Any dispute concerning a question of fact under this Agreement, which is not disposed of by agreement of the Contractor and Customer, shall be decided by the Executive Director of ITS or his/her designee. This decision shall be reduced to writing and a copy thereof mailed or furnished to the parties. Disagreement with such decision by either party shall not constitute a breach under the terms of this Agreement. Such disagreeing party shall be entitled to seek such other rights and remedies it may have at law or in equity.

ARTICLE 15 NON-SOLICITATION OF EMPLOYEES

Contractor agrees not to employ or to solicit for employment, directly or indirectly, any of the Customer's employees until at least one (1) year after the expiration/termination of this Agreement, unless mutually agreed to the contrary in writing by the Customer and the Contractor, and provided that such an agreement between these two entities is not a violation of the laws of the State of Mississippi or the federal government.

ARTICLE 16 COMPLIANCE WITH LAWS

Contractor shall comply with, and all activities under this Agreement shall be subject to, all Customer policies and procedures, and all applicable federal, state, and local laws, regulations, policies, and procedures as now existing and as may be amended or modified. Specifically, but not limited to, Contractor shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this Agreement because of race, creed, color, sex, age, national origin, or disability.

ARTICLE 17 CONFLICT OF INTEREST

Contractor shall notify the Customer of any potential conflict of interest resulting from the representation of or service to other clients. If such conflict cannot be resolved to the Customer's satisfaction, the Customer reserves the right to terminate this Agreement.

ARTICLE 18 THIRD PARTY ACTION NOTIFICATION

Contractor shall notify Customer in writing within five (5) business days of Contractor filing bankruptcy, reorganization, liquidation or receivership proceedings or within five (5) business days of its receipt of notification of any action or suit being filed or any claim being made against Contractor or Customer by any entity that may result in litigation related in any way to this Agreement and/or which may affect the Contractor's performance under this Agreement. Failure of the Contractor to provide such written notice to Customer shall be considered a material breach of this Agreement and the Customer may, at its sole discretion, pursue its rights as set forth in the Termination Article herein and any other rights and remedies it may have at law or in equity.

ARTICLE 19 AUTHORITY TO CONTRACT

Contractor warrants that it is a validly organized business with valid authority to enter into this Agreement, that entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.

ARTICLE 20 CONFIDENTIAL INFORMATION

20.1 Contractor shall treat all Customer data and information to which it has access by its performance under this Agreement as confidential and shall not disclose such data or information to a third party without specific written consent of Customer. In the event that Contractor receives notice that a third party requests divulgence of confidential or otherwise protected information and/or has served upon it a subpoena or other validly issued administrative or judicial process ordering divulgence of such information, Contractor shall promptly inform Customer and thereafter respond in conformity with such subpoena to the extent mandated by state and/or federal laws, rules, and regulations. This Article shall survive the termination or completion of this Agreement, shall continue in full force and effect, and shall be binding upon the Contractor and its agents, employees, successors, assigns, subcontractors, or any party or entity claiming an interest in this Agreement on behalf of or under the rights of the Contractor, following any termination or completion of this Agreement.

20.2 With the exception of any attached exhibits which are labeled as "confidential", the parties understand and agree that this Agreement, including any amendments and/or change orders thereto, does not constitute confidential information, and may be reproduced and

distributed by the State without notification to Contractor. ITS will provide third party notice to Contractor of any requests received by ITS for any such confidential exhibits so as to allow Contractor the opportunity to protect the information by court order as outlined in ITS Public Records Procedures.

ARTICLE 21 CAPTIONS

The captions or headings in this Agreement are for convenience only, and in no way define, limit, or describe the scope or intent of any provision or Article in this Agreement.

ARTICLE 22 SPECIAL TERMS AND CONDITIONS

Services hereunder shall be performed by the Contractor in conformity with generally accepted standards for such services in the data-processing and information technology fields as a whole. Should the Contractor fail to perform any services hereunder in compliance with such standards, Contractor shall, at its sole expense, re-perform such services, provided Customer furnishes any media and data necessary for Contractor to re-perform such services.

ARTICLE 23 NOTICE

Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by electronic means, provided that the original of such notice is sent by certified United States mail, postage prepaid, return receipt requested, or overnight courier with signed receipt, to the party to whom the notice should be given at their business address listed herein. ITS' address for notice is: Mr. David L. Litchliter, Executive Director, Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211. Customer's address for notice is: Mr. Jack Stephens, Executive Director, Mississippi Veterans Affairs Board, 3466 Highway 80 East, Pearl, Mississippi 39288. The Contractor's address for notice is: **INSERT NAME, TITLE, & ADDRESS OF VENDOR PERSON FOR NOTICE**. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

ARTICLE 24 WARRANTIES

Contractor makes the following warranties:

24.1 Contractor represents and warrants that it shall perform all work hereunder in a good and workmanlike manner.

24.2 Contractor represents and warrants that neither the replacement parts provided to Customer under this Agreement nor their use by Customer will violate, infringe, or constitute an infringement of any patent, copyright, trademark, servicemark, trade secret, or other proprietary right of any person or entity.

24.3 Contractor represents and warrants that it has, and will obtain and pass through to Customer any and all warranties obtained or available from any manufacturer of the replacement parts supplied to Contractor for use by Customer.

24.4 Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq. of the Mississippi Code Annotated (Supp2008), and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Contractor agrees to maintain records of such compliance and, upon request of the State and approval of the Social Security Administration or Department of Homeland Security where required, to provide a copy of each such verification to the State. Contractor further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Contractor understands and agrees that any breach of these warranties may subject Contractor to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, Contractor would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

24.5 Contractor represents and warrants that no official or employee of Customer or of ITS, and no other public official of the State of Mississippi who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the project shall, prior to the completion of said project, voluntarily acquire any personal interest, direct or indirect, in this Agreement. The Contractor warrants that it has removed any material conflict of interest prior to the signing of this Agreement, and that it shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its responsibilities under this Agreement. The Contractor also warrants that in the performance of this Agreement no person having any such known interests shall be employed.

24.6 The Contractor represents and warrants that no elected or appointed officer or other employee of the State of Mississippi, nor any member of or delegate to Congress has or shall benefit financially or materially from this Agreement. No individual employed by the State of Mississippi shall be admitted to any share or part of the Agreement or to any benefit that may arise therefrom. The State of Mississippi may, by written notice to the Contractor, terminate the

right of the Contractor to proceed under this Agreement if it is found, after notice and hearing by the ITS Executive Director or his/her designee, that gratuities in the form of entertainment, gifts, jobs, or otherwise were offered or given by the Contractor to any officer or employee of the State of Mississippi with a view toward securing this Agreement or securing favorable treatment with respect to the award, or amending or making of any determinations with respect to the performing of such contract, provided that the existence of the facts upon which the ITS Executive Director makes such findings shall be in issue and may be reviewed in any competent court. In the event this Agreement is terminated under this article, the State of Mississippi shall be entitled to pursue the same remedies against the Contractor as it would pursue in the event of a breach of contract by the Contractor, including punitive damages, in addition to any other damages to which it may be entitled at law or in equity.

ARTICLE 25 SYSTEM CONFIGURATION

Contractor acknowledges that Customer will pursue continuous growth and enhancement of the existing systems operations. As such, Contractor agrees to fully support the integration of additional hardware and software provided by sources selected as lowest and best on future projects, in accordance with state law. Such upgrades would be subject to full compatibility with the baseline hardware and software technology comprising this system.

ARTICLE 26 TERMINATION

26.1 Customer has the option of canceling maintenance without the assessment of any penalties on all or part of the equipment upon a thirty (30) day notice to Contractor. Upon termination, Contractor shall refund any and all applicable unexpended prorated annual service fees previously paid by Customer.

26.2 Notwithstanding the above, Contractor shall not be relieved of liability to Customer for damages sustained by Customer by virtue of breach of this Agreement by Contractor, and Customer may withhold any payments to Contractor for the purpose of set off until such time as the exact amount of damages due to Customer from Contractor is determined. Customer shall also have the right to pursue all remedies in law or in equity that may be available to it for damages incurred.

ARTICLE 27 EFFECT OF SIGNATURE

Each person signing this Agreement represents that he or she has read the Agreement in its entirety, understands its terms, is duly authorized to execute this Agreement on behalf of the parties, and agrees to be bound by the terms contained herein. Accordingly, this Agreement shall not be construed or interpreted in favor of or against the State or the Contractor on the basis of draftsmanship or preparation hereof.

ARTICLE 28 SOVEREIGN IMMUNITY

By entering into this Agreement with Contractor, the State of Mississippi does in no way waive its sovereign immunities or defenses as provided by law.

ARTICLE 29 ENTIRE AGREEMENT

29.1 This Contract constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto. The LOC, General RFP No. 3361 and Contractor's Proposals in response thereto are hereby incorporated into and made a part of this Contract.

29.2 The Contract made by and between the parties hereto shall consist of, and precedence is hereby established by the order of the following:

- A.** This Agreement signed by the parties hereto;
- B.** Any exhibits attached to this Agreement;
- C.** LOC;
- D.** General RFP No. 3361 and written addenda; and
- E.** Contractor's Proposals, as accepted by Customer, in response to the LOC and General RFP No. 3361.

29.3 The intent of the above listed documents is to include all items necessary for the proper execution and completion of the services by the Contractor. The documents are complementary, and what is required by one shall be binding as if required by all. A higher order document shall supersede a lower order document to the extent necessary to resolve any conflict or inconsistency arising under the various provisions thereof, provided, however, that in the event an issue is addressed in one of the above mentioned documents, but is not addressed in another of such documents, no conflict or inconsistency shall be deemed to occur by reason thereof. The documents listed above are shown in descending order of priority, that is, the highest document begins with the first listed document ("A. This Agreement") and the lowest document is listed last ("E. Contractor's Proposals").

ARTICLE 30 SURVIVAL

Articles 5, 10, 12, 15, 20, 28, and all other articles which, by their express terms so survive or which should so reasonably survive, shall survive any termination or expiration of this Agreement.

ARTICLE 31 DEBARMENT AND SUSPENSION CERTIFICATION

Contractor certifies that neither it nor its principals: (a) are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) have, within a three (3) year period preceding this

Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; (c) are presently indicted of or otherwise criminally or civilly charged by a governmental entity with the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property, and (d) have, within a three (3) year period preceding this Agreement, had one or more public transaction (federal, state or local) terminated for cause or default.

ARTICLE 32 COMPLIANCE WITH ENTERPRISE SECURITY POLICY

Contractor and Customer understand and agree that all products and services provided by Contractor under this Agreement must be and remain in compliance with the State of Mississippi's Enterprise Security Policy. The parties understand and agree that the State's Enterprise Security Policy is based on industry-standard best practices, policy, and guidelines at the time of contract execution. The State reserves the right to introduce a new policy during the term of this Agreement and require the Contractor to comply with same in the event the industry introduces more secure, robust solutions or practices that facilitate a more secure posture for the State of Mississippi.

ARTICLE 33 STATUTORY AUTHORITY

By virtue of Section 25-53-21 of the Mississippi Code Annotated, as amended, the Executive Director of ITS is the purchasing and contracting agent for the State of Mississippi in the negotiation and execution of all contracts for the acquisition of information technology equipment, software, and services. The parties understand and agree that ITS, as contracting agent, is not responsible or liable for the performance or non-performance of any of Customer's or Contractor's contractual obligations, financial or otherwise, contained within this Agreement.

ARTICLE 34 BEHAVIOR OF EMPLOYEES/SUBCONTRACTORS

Contractor will be responsible for the behavior of all its employees and subcontractors while on the premises of any Customer location. Any employee or subcontractor acting in a manner determined by the administration of that location to be detrimental, abusive, or offensive to any of the staff will be asked to leave the premises and may be suspended from further work on the premises. All Contractor employees and subcontractors who will be working at such locations to install or repair Products shall be covered by Contractor's comprehensive general liability insurance policy.

For the faithful performance of the terms of this Agreement, the parties hereto have caused this Agreement to be executed by their undersigned authorized representatives.

**State of Mississippi, Department
of Information Technology Services,
on behalf of the Mississippi State
Veterans Affairs Board**

INSERT VENDOR NAME

By: _____
Authorized Signature

By: _____
Authorized Signature

Printed Name: David L. Litchliter

Printed Name: _____

Title: Executive Director

Title: _____

Date: _____

Date: _____

Mississippi State Veterans Affairs Board

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A