

## LOC Questions and Clarifications Memorandum

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**To:** Solicited Vendors for Letter of Configuration (LOC) Number 38809, dated October 20, 2010 for the Mississippi Secretary of State's Office (MSOS)

**From:** David L. Litchlitter

**Date:** October 29, 2010

**Subject:** Responses to Questions Submitted and Clarifications to Specifications

**Contact Name:** Tangela Harrion

**Contact Phone Number:** 601-359-2612

**Contact E-mail Address:** Tangela.Harrion@its.ms.gov

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**LOC Number 38809 is hereby amended as follows:**

- Section VII Technical Specifications, Items 5.2.4 through 5.2.6 are being modified to read:**

	<b>Technical Skill Set</b>	<b>Requirement</b>
5.2.4	Experience with <del>the Statewide Elections Management System (SEMS) experience</del> a voter registration database system	3 Years
5.2.5	<del>Experience in Global Election Management System (GEMS)</del> Specification has been deleted	<del>3 Years</del>
5.2.6	Experience with <del>Electronic Voting Machine Model TSX Device</del> Electronic Voting Devices and Voting Device Operating Systems	3 Years

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

**Question 1:** Will you consider Project Managers without the following.  
Experience with the Statewide Elections Management System (SEMS) experience  
3 Years  
Experience in Global Election Management System (GEMS) 3 Years  
Experience with Electronic Voting Machine Model TSX Device 3 Years

**Response:** **Proposed candidates must have the required experience listed in LOC Number 38809. Refer to Clarification Number 1 of this Memorandum.**

**Question 2:** Could you please provide some clarity on the below issue. We are interested in responding, however, the technical skills as written appear as if they're hardwired for an existing position (person), and would like to obtain the incumbent contractor information if available:

Experience with the Statewide Elections Management System (SEMS) experience  
3 Years

Experience in Global Election Management System (GEMS) 3 Years

Experience with Electronic Voting Machine Model TSX Device 3 Years

The bid response requires skills that only candidates that have either worked at MS Secretary of State or currently working there would have and State has mentioned that if vendors submit candidates who don't meet the mandatory requirements they will be eliminated from the vendor list for future positions.

**Response:** **Refer to Clarification Number 1 of this Memorandum.**

**Question 3:** Is there any incumbent for this position?

**Response:** **GreyChapel Services is currently performing some of the services listed in this LOC Number 38809, including documentation development and updates, training, testing and bug reporting, and support to the Integrated Elections Systems Director.**

LOC responses are due November 5, 2010, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Tangela Harrion at 601-359-2612 or via email at [Tangela.Harrion@its.ms.gov](mailto:Tangela.Harrion@its.ms.gov).

cc: ITS Project File Number 38809