

Memorandum for General RFP Configuration

To: Vendor with current valid proposal for General RFP #3616 for Computer Hardware and Software

From: David L. Litchliter 

CC: ITS Project File Number 38910

Date: August 5, 2010

Subject: Letter of Configuration (LOC) Number 38910 for the procurement of VMWare Nehalem Servers for the Mississippi Department of Information Technology Services (ITS)

Contact Name: Paula Conn

Contact Phone Number: 601-359-4411

Contact E-mail Address: Paula.Conn@its.ms.gov

The Mississippi Department of Information Technology Services (ITS) is seeking the hardware, software, and services described below. Our records indicate that your company currently has a valid proposal on file at ITS in response to General RFP #3616 for Computer Hardware and Software. Our preliminary review of this proposal indicates that your company offers products, software, and/or services that may meet the requirements of this project; therefore, we are requesting your configuration assistance for the components described below.

1. GENERAL LOC INSTRUCTIONS

- 1.1 Beginning with Item 2, label and respond to each outline point as it is labeled in the LOC.
- 1.2 The Vendor must respond with "ACKNOWLEDGED," "WILL COMPLY," or "AGREED" to each point in the LOC as follows:
 - 1.2.1 "ACKNOWLEDGED" should be used when a Vendor response or Vendor compliance is not required. "ACKNOWLEDGED" simply means the Vendor is confirming to the State that he read the statement. This is commonly used in sections where the agency's current operating environment is described or where general information is being given about the project.

- 1.2.2 “WILL COMPLY” or “AGREED” are used interchangeably to indicate that the Vendor will adhere to the requirement. These terms are used to respond to statements that specify that a Vendor or Vendor’s proposed solution must comply with a specific item or must perform a certain task.
- 1.3 If the Vendor cannot respond with “ACKNOWLEDGED,” “WILL COMPLY,” or “AGREED,” then the Vendor must respond with “EXCEPTION.” (See instructions in Item 10 regarding Vendor exceptions.)
- 1.4 Where an outline point asks a question or requests information, the Vendor must respond with the specific answer or information requested in addition to “WILL COMPLY” or “AGREED”.
- 1.5 In addition to the above, Vendor must provide explicit details as to the manner and degree to which the proposal meets or exceeds each specification.
- 2. GENERAL OVERVIEW AND BACKGROUND**

In the new State Data Center currently under construction, ITS, at the direction of the Governor’s initiative, will deploy virtual servers to support State agencies. Open systems optimizes cost by running a high number of virtual instances per physical server. To maximize benefit with minimal risk, enterprise hardware capable of extended uptime is necessary.

3. PROCUREMENT PROJECT SCHEDULE

Task	Date
Release of LOC	Thursday August 5, 2010
Deadline for Vendors’ Written Questions	Thursday, August 12, 2010, 3:00 P.M. CDT
Addendum with Vendors’ Questions and Answers	Monday, August 16, 2010, 5:00 P.M. CDT
Proposals Due	Monday, August 23, 2010, 3:00 P.M. CDT
Proposal Evaluation	August 24-27, 2010
Notification of Award	Monday, August 30, 2010
Delivery of Equipment	Monday, September 13, 2010

4. STATEMENTS OF UNDERSTANDING

- 4.1 The Vendor must provide pricing for all hardware, software, maintenance, and/or support for the proposed solution.
- 4.2 Proposed equipment must be new from the manufacturer and qualify for warranty and maintenance services.

- 4.3 Vendor must be aware that ITS reserves the right to make additional purchases at the proposed prices for an eighteen (18) month period.
- 4.4 Vendor must be aware that the specifications detailed below are minimum requirements. Should Vendor choose to exceed the requirements, Vendor must indicate in what manner the requirements are exceeded.
- 4.5 It is the State's intention that the hardware and software for the first system ship to the attention of Mitchell Bounds, ITS, 239 North Lamar Street, Jackson, Mississippi 39201 on or before September 13, 2010. The hardware and software for the other two systems will ship to the attention of Mitchell Bounds, ITS, 3775 Eastwood Drive, Jackson, MS 39211, also on or before September 13, 2010.
- 4.6 Vendor acknowledges that if awarded, it will ensure its compliance with the Mississippi Employment Protection Act, Section 71-11-1, et seq. of the Mississippi Code Annotated (Supp2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Vendor will agree to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State.
- Vendor acknowledges and certifies that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi.
- Vendor acknowledges that violating the E-Verify Program (or successor thereto) requirements subjects Vendor to the following: (a) cancellation of any state or public contract and ineligibility for any state or public contract for up to three (3) years, with notice of such cancellation being made public, or (b) the loss of any license, permit, certification or other document granted to Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. Vendor would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.
- 4.7 From the issue date of this LOC until a Vendor is selected and the selection is announced, responding Vendors or their representatives may not communicate, either orally or in writing regarding this LOC with any statewide elected official,

state officer or employee, member of the legislature or legislative employee except as noted herein. To ensure equal treatment for each responding Vendor, all questions regarding this LOC must be submitted in writing to the State's Contact Person for the selection process, no later than the last date for accepting responding Vendor questions provided in this LOC. All such questions will be answered officially by the State in writing. All such questions and answers will become addenda to this LOC. **Vendors failing to comply with this requirement will be subject to disqualification.**

4.7.1 The State contact person for the selection process is: Paula Conn, Technology Consultant, 301 North Lamar Street, Suite 508, Jackson, Mississippi 39201, 601-359-4411, Paula.Conn@its.ms.gov.

4.7.2 Vendor may consult with State representatives as designated by the State contact person identified in 4.7.1 above in response to State-initiated inquiries. Vendor may consult with State representatives during scheduled oral presentations and demonstrations excluding site visits.

4.8 Subject to acceptance by ITS, the Vendor acknowledges that by submitting a proposal, the Vendor is contractually obligated to comply with all items in this LOC. If no Proposal Exception Summary Form is included, the Vendor is indicating that he takes no exceptions. This acknowledgement also contractually obligates any and all subcontractors that may be proposed.

5. FUNCTIONAL/TECHNICAL SPECIFICATIONS

5.1 The proposed Enterprise Class Server must support VMware vSphere 4.0 or later.

5.2 Vendor must propose the Nehalem EX Processor and list the Intel model number.

5.2.1 List the Intel chip number (for example, 7540 or 7560).

5.3 The proposed system must have 32 total cores and 4 sockets.

5.3.1 ITS is currently planning to acquire 4 socket servers with 2 sockets populated (16 core initial) to be expanded if cost effective.

5.3.2 Explain how the proposed enterprise class server provides the ability to increase to 4 processors after installation.

5.4 The proposed system must be found on the VMware website, www.vmware.com/products/vmmark/results.html, 32 cores results tab, with a score of 70 or higher. The proposed system must be found on this list with a published date prior to the date responses are due to ITS.

- 5.5 The proposed system must include the manufacturer's disclosure statement components used to achieve the published VMmark score.
 - 5.5.1 Although ITS may not procure all items listed on the VMware VMmark disclosure, Vendor must provide the shopping list of the disclosure with pricing.
 - 5.5.2 Explain in detail any differences in the components of your VMmark spec and the server being proposed.
- 5.6 Server proposed must be listed on the VMware Hardware (HCL) compatibility list. Vendor must supply the URL confirming that the proposed system is on this list on the VMware website.
- 5.7 The proposed device must have the current VMmark and tiles based on VMmark v 1.1.1 as posted on the VMware site.
- 5.8 The Vendor must propose Enterprise Server Class Model with self-correcting circuitry and on-board logic to bypass bad memory or chips.
 - 5.8.1 Describe how this functionality works.
- 5.9 The Vendor must propose Stable Drivers for Fiber Channel, SUN/STK 380/210/6140, IBM 8300, N5300, N6040, and possible future growth using XIV storage or similar type storage with mixture of Brocade/McData/Cisco SAN switches/directors.
- 5.10 The proposed system must support Ethernet up to 10G fiber, copper, FCoE, and CNA.
 - 5.10.1 List port counts and speeds for Ethernet connections.
- 5.11 The proposed system must have a call home support feature for intermittent or transient hardware errors.
 - 5.11.1 Describe how this support feature works.
- 5.12 Describe any additional equipment and/or software required to support your proposed server. Provide pricing for this additional equipment and/or software.
- 5.13 Describe the maximum number of cores per processor.
- 5.14 Detail differentiating Enterprise Server type features to increase performance and stability.

- 5.15 Provide the meantime to failure rate for the proposed Enterprise Class Server.
- 5.16 List maximum memory size and throughput.
 - 5.16.1 List minimum memory size and explain the expansion path to maximum memory.
- 5.17 Peripheral Component Interconnect (PCI)
 - 5.17.1 List the maximum number of PCI adapter slots available.
 - 5.17.2 List the maximum speed of PCI adapter slots.
 - 5.17.3 List the maximum number of PCI slots that can be used simultaneously at the maximum speed.
- 5.18 If any component(s) necessary for operation of the requested system is omitted from Vendor's proposal, Vendor must be willing to provide the component(s) at no additional cost. This includes, but is not limited to, all cabling, connectors, etc. necessary to render the configuration fully operational.

6. WARRANTY/POST-WARRANTY MAINTENANCE

- 6.1 Vendors must state the warranty period for each item proposed, during which time maintenance need not be paid. Warranty must include at a minimum parts and labor.
- 6.2 If warranty period is less than three years, Vendor must provide pricing to extend the warranty to three years, 24x7x4hr for each item proposed.
- 6.3 Vendors must detail what is included in the standard warranty for each item proposed.
- 6.4 Vendor must indicate whether warranty service is available past the three years for each item proposed. Specify annual cost, if any, and period of extension.
- 6.5 Warranty and post-maintenance warranty must be on-site for each item proposed.
 - 6.5.1 Vendor must provide details on how a call is initiated and all steps involved in getting the item repaired.
 - 6.5.2 Vendor must provide details as to where the technician will be located (e.g., Jackson, Mississippi, Madison, Mississippi, etc.)

- 6.6 Vendor shall respond by telephone within one hour to requests for unscheduled remedial maintenance service, twenty-four hours a day, seven days a week, and come on site with the necessary crash kit within four hours from the point the call is made to service components deemed critical by Customer, and no later than the next business day to service all other peripherals and related computer equipment.
- 6.7 Vendor must specify escalation procedures for the State should a warranty call not be handled to the State's satisfaction.

7. MANUFACTURER DIRECT MAINTENANCE

- 7.1 ITS understands that the maintenance requested in this LOC may be provided directly by the manufacturer. If Vendor is the named manufacturer and will be supplying the maintenance services directly, Items 7.1.4 through 7.1.13 do not have to be completed.
 - 7.1.1 Responding Vendor must clarify whether he is the named manufacturer and will be supplying the maintenance services directly or whether he is a third party reseller selling the maintenance services on behalf of the manufacturer.
 - 7.1.2 Responding Vendor must explain his understanding of when or whether the manufacturer will ever sell the maintenance services directly and, if so, under what circumstances.
 - 7.1.2.1 If the responding Vendor to this LOC will only be reselling manufacturer's maintenance services, it is ITS' understanding that this is basically a "pass through" process.
 - 7.1.2.2 Please provide a detailed explanation of the relationship of who will be providing the requested maintenance, to whom the purchase order is made, and to whom the remittance will be made. If there is a difference in the year one maintenance purchase versus subsequent years of maintenance, the responding Vendor must clarify and explain.
 - 7.1.3 Manufacturer Direct Maintenance when sold directly through the manufacturer: Fixed Cost
 - 7.1.3.1 If responding Vendor is the direct manufacturer, he must propose annual fixed pricing for three years of the requested maintenance. Vendor must provide all details of the maintenance/support and all associated costs.

- 7.1.3.2 It is ITS' preference that the Manufacturer's proposal is a not-to-exceed firm commitment. In the event that the manufacturer cannot commit to a fixed cost for the subsequent years of maintenance after year one, Manufacturer must specify the annual maintenance increase ceiling offered by his company on the proposed products. Vendor must state his policy regarding increasing maintenance charges. Price escalations for Maintenance shall not exceed the lesser of 5% increase per year.
- 7.1.4 Manufacturer Direct Maintenance when sold through 3rd Party: Fixed Cost-Plus Percentages
- 7.1.4.1 In the case of a third-party "pass-through" ITS realizes that the responding reseller may not be able to guarantee a fixed price for maintenance after year one since his proposal is dependent on the manufacturer's pricing or possibly on a distributor's pricing.
- 7.1.4.2 It is ITS' preference that the responding reseller work with the manufacturer to obtain a commitment for a firm fixed price over the requested maintenance period.
- 7.1.5 In the event that the responding reseller cannot make a firm fixed maintenance proposal for all the years requested, the responding reseller is required to provide a fixed percentage for his mark-up on the manufacturer direct maintenance that he is selling as a third party reseller in lieu of a price ceiling based on a percentage yearly increase.
- 7.1.5.1 In this scenario, Resellers must include in the Pricing Spreadsheets the price the Vendor pays for the maintenance and the percentage by which the final price to the State of Mississippi exceeds the Vendor's cost for the maintenance (i.e. cost-plus percentage).
- 7.1.5.2 Alternatively, Resellers may propose a fixed percentage for their mark down on the manufacturer's direct maintenance based on a national benchmark from the manufacturer, such as GSA, Suggested Retail Price (SRP) or the manufacturer's web pricing. This national benchmark pricing must be verifiable by ITS during the maintenance contract.
- 7.1.6 The cost-plus/minus percentage will be fixed for the term specified in the LOC. To clarify, the State's cost for the products will change over the life of the award if the price the Vendor must pay for a given product increases or decreases. However, the percentage over Vendor cost which

determines the State's final price WILL NOT change over the life of the award.

- 7.1.7 ITS will use this percentage in evaluating cost for scoring purposes.
- 7.1.8 The cost-plus/minus percentage applies to new products added in the categories covered by the Cost Matrix as well as the products that are listed.
- 7.1.9 Periodic Cost-Plus Verification - At any time during the term of this contract, the State reserves the right to request from the awarded Vendor, access to and/or a copy of the Manufacturer's Base Pricing Structure for pricing verification. This pricing shall be submitted within seven (7) business days after the State's request. Failure to submit this pricing will be cause for Contract Default.
 - 7.1.9.1 Vendor Cost is defined as the Vendor's invoice cost from the distributor or manufacturer.
 - 7.1.9.2 The Vendor's Proposed State Price is defined as the Vendor Cost plus the proposed percentage mark-up.
- 7.1.10 Vendor must also indicate how future pricing information will be provided to the State during the term of the contract.
- 7.1.11 Vendor must indicate from whom he buys the maintenance: directly from the manufacturer or from what distributor.
- 7.1.12 Vendor must be aware that only price increases resulting from an increase in price by the manufacturer or distributor will be accepted. The Vendor's proposed percentage markup or markdown for these items, as well as the Vendor's percentage markup or markdown for any new items, MUST stay the same as what was originally proposed. Vendor must provide ITS with the suggested retail price.
- 7.1.13 Pricing proposed for the State MUST equal the Vendor's invoice cost from the distributor or manufacturer plus the maximum percentage markup that the reseller will add OR the manufacturer's national benchmark minus the cost percentage proposed.

8. REFERENCES

- 8.1 Vendor must provide at least three references. A form for providing reference information is attached as Attachment B. ITS requires that references be from

completed and/or substantially completed jobs that closely match this request. Reference information must include, at a minimum,

- 8.1.1 Entity
- 8.1.2 Supervisor's name
- 8.1.3 Supervisor's telephone number
- 8.1.4 Supervisor's e-mail address
- 8.1.5 Length of Project
- 8.1.6 Brief Description of Project to include Vendor's specific role in the project
- 8.2 The Vendor must make arrangements in advance with the account references so that they may be contacted at the Project team's convenience without further clearance or Vendor intercession. Failure to provide this information in the manner described may subject the Vendor's proposal to being rated unfavorably relative to these criteria or disqualified altogether at the State's sole discretion.
- 8.3 References that are no longer in business cannot be used. Inability to reach the reference will result in that reference deemed non-responsive.
- 8.4 Vendors receiving negative references may be eliminated from further consideration.
- 8.5 ITS reserves the right to request information about the Vendor from any previous customer of the Vendor of whom ITS or ITS is aware, even if that customer is not included in the Vendor's list of references.

9. ADDITIONAL REQUIREMENTS

- 9.1 ITS acknowledges that the specifications within this LOC are not exhaustive. Rather, they reflect the known requirements that must be met by the proposed system. Vendors must specify, here, what additional components may be needed and are proposed in order to complete each configuration.
- 9.2 Vendor must specify the discounted price for each item. Freight is FOB destination. No itemized shipping charges will be accepted.

- 9.3 When completing Attachment A, *Product List and Cost Proposal Form*, Vendor must provide a cost for each item, even if the cost is \$0.00 or not applicable. Do not leave any cost fields blank and do not use a dash.
- 9.4 Vendor must provide all technical specifications and manuals (documentation) at the point of sale.
- 9.5 If Vendor proposes more than one alternative (no more than two), Vendor is responsible for identifying the alternative believed to be the best fit to meet the specified requirements.
- 9.6 Vendor must state qualifications to include organization of the company, number of years in business, number of years products/services of similar scope/size to this project have been sold, partnerships, etc.

10. PROPOSAL EXCEPTIONS

- 10.1 Vendor must return the attached *Proposal Exception Summary Form*, Attachment C, with all exceptions listed and clearly explained or state "No Exceptions Taken." If no Proposal Exception Summary Form is included, the Vendor is indicating that no exceptions are taken.
- 10.2 Unless specifically disallowed on any specification herein, the Vendor may take exception to any point within this memorandum, including a specification denoted as mandatory, as long as the following are true:
 - 10.2.1 The specification is not a matter of State law;
 - 10.2.2 The proposal still meets the intent of the procurement;
 - 10.2.3 A *Proposal Exception Summary Form* (Attachment C) is included with Vendor's proposal; and
 - 10.2.4 The exception is clearly explained, along with any alternative or substitution the Vendor proposes to address the intent of the specification, on the *Proposal Exception Summary Form* (Attachment C).
- 10.3 The Vendor has no liability to provide items to which an exception has been taken. ITS has no obligation to accept any exception. During the proposal evaluation and/or contract negotiation process, the Vendor and ITS will discuss each exception and take one of the following actions:
 - 10.3.1 The Vendor will withdraw the exception and meet the specification in the manner prescribed;

- 10.3.2 ITS will determine that the exception neither poses significant risk to the project nor undermines the intent of the procurement and will accept the exception;
 - 10.3.3 ITS and the Vendor will agree on compromise language dealing with the exception and will insert same into the contract; or,
 - 10.3.4 None of the above actions is possible, and ITS either disqualifies the Vendor's proposal or withdraws the award and proceeds to the next ranked Vendor.
- 10.4 Should ITS and the Vendor reach a successful agreement, ITS will sign adjacent to each exception which is being accepted or submit a formal written response to the Proposal Exception Summary responding to each of the Vendor's exceptions. The Proposal Exception Summary, with those exceptions approved by ITS, will become a part of any contract on acquisitions made under this procurement.
- 10.5 An exception will be accepted or rejected at the sole discretion of the State.

11. SCORING METHODOLOGY

- 11.1 An Evaluation Team composed of ITS personnel will review and evaluate all proposals. All information provided by the Vendors, as well as any other information available to evaluation team, will be used to evaluate the proposals. The Evaluation Team will use categories to score all proposals based on the following:
- 11.1.1 Each category included in the scoring mechanism is assigned a weight between one and 100.
 - 11.1.2 The sum of all categories, other than Value-Add, equals 100 possible points.
 - 11.1.3 Value-Add is defined as product(s) or service(s), exclusive of the stated functional and technical requirements and provided to the State at no additional charge, which, in the sole judgment of the State, provide both benefit and value to the State significant enough to distinguish the proposal and merit the award of additional points. A Value-Add rating between 0 and 5 may be assigned based on the assessment of the evaluation team. These points will be added to the total score.
 - 11.1.4 For evaluation of this LOC the evaluation team will use the following categories and possible points:

Category	Possible Points
Non-Cost Categories:	
Technical Specifications	40
Vendor Qualifications	10
Warranty/Support	10
Total Non-Cost Points	60
Cost	40
Total Base Points	100
Value Add	5
Maximum Possible Points	105

11.2 The evaluation will be conducted in four stages as follows:

11.2.1 Stage 1 – Selection of Responsive/Valid Proposals – Each proposal will be reviewed to determine if it is sufficiently responsive to the LOC requirements to permit a complete evaluation. A responsive proposal must comply with the instructions stated in this LOC with regard to content, organization/format, Vendor experience, and timely delivery. No evaluation points will be awarded in this stage. Failure to submit a complete proposal may result in rejection of the proposal.

11.2.2 Stage 2 – Non-cost Evaluation (all requirements excluding cost)

11.2.2.1 Non-cost categories and possible point values are as follows:

Non-Cost Categories	Possible Points
Technical Specifications	40 Points
Vendor Qualifications	10 Points
Warranty/Support	10 Points
Maximum Possible Points	60 Points

11.2.2.2 Proposals meeting fewer than 80% of the requirements in the non-cost categories may be eliminated from further consideration.

11.2.3 Stage 3 – Cost Evaluation

11.2.3.1 Points will be assigned using the following formula:

$$(1 - ((B - A) / A)) * n$$

Where:

A = Total lifecycle cost of lowest valid proposal

B = Total lifecycle cost of proposal being scored

n = Maximum number of points allocated to cost for this acquisition

11.2.3.2 Cost categories and maximum point values are as follows:

Cost Category	Possible Points
Lifecycle Cost	40 Points
Maximum Possible Points	40 Points

11.2.4 Stage 4 – Selection of the successful Vendor

11.2.4.1 Optional Oral Presentation - At the State's option, Vendors remaining in a competitive posture near the end of the evaluation may be requested to make an oral presentation. This presentation must be in person in Jackson, Mississippi at the Vendor's expense and conducted within seven (7) calendar days of notification. The presentation must be made by the Vendor's proposed project principal. The presentation is intended to give the State an opportunity to become acquainted with the Vendor's project principal, receive a first-hand understanding of the proposal and engage in a question and answer session.

11.2.4.2 Final Quantitative Evaluation - Following any requested presentations, the Evaluation Team will re-evaluate any non-cost category scores as necessary. The non-cost category and cost scores will then be combined to determine the Vendor's final score.

12. INSTRUCTIONS TO SUBMIT PRODUCT AND COST INFORMATION

Please use the attached *Product List and Cost Proposal Form* (Attachment A) to provide cost information. Follow the instructions on the form. Incomplete forms will not be processed.

13. DELIVERY INSTRUCTIONS

- 13.1 **Vendor must deliver the response to Paula Conn at ITS no later than Monday, August 23, 2010, at 3:00 P.M. (Central Time).** Responses may be delivered by hand, via regular mail, overnight delivery, e-mail, or by fax. Fax number is (601) 354-6016. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF PROPOSALS. It is solely the responsibility of the Vendor that proposals reach ITS on time. Vendors should contact Paula Conn to verify the receipt of their proposals. Proposals received after the deadline will be rejected.
- 13.2 If you have any questions concerning this request, please e-mail Paula Conn of ITS at Paula.Conn@its.ms.gov. **Any questions concerning the specifications detailed in this LOC must be received no later than Thursday, August 12, 2010, at 3:00 P.M. (Central Time).**

Enclosures: Attachment A, *Product List and Cost Proposal Form*
Attachment B, *Reference Information Form*
Attachment C, *Proposal Exception Summary Form*

**ATTACHMENT B
REFERENCE INFORMATION FORM**

The information provided below will be used to contact references.

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

Entity	
Supervisor's Name	
Supervisor's Title	
Supervisor's Telephone #	
Supervisor's E-Mail Address	
Length of Project	
Brief Description of Project	

ATTACHMENT C
PROPOSAL EXCEPTION SUMMARY FORM

ITS LOC Reference	Vendor Proposal Reference	Brief Explanation of Exception	ITS Acceptance (sign here only if accepted)
(Reference specific outline point to which exception is taken)	(Page, section, items in Vendor's proposal where exception is explained)	(Short description of exception being made)	