

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 41745, dated April 7, 2015 for the Mississippi Department of Finance and Administration (DFA)

From: Craig P. Orgeron, Ph.D.

Date: April 21, 2015

Subject: Responses to Questions Submitted and Clarifications to Specifications

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The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: Are these 2 positions renewal for an existing contractor/incumbent in place OR Are these 2 complete NEW Position ? Why are the positions open ?

Response: **There are no existing contractors/incumbents in place. These are new positions.**

Question 2: In case a consultant has left this position does the company providing the consultant gets any kind of preference over other vendors ?

Response: **Preference will not be given to any Vendor responding to this LOC, other than what is detailed in Item 5.9.**

Question 3: Are you planning to hire Only 1 or > 1 individual with this LOC for each of the 2 positions ?

Response: **The State anticipates hiring one person per position. Please refer to Item 4.2 of the LOC**

Question 4: For the SAP Security Lead position will the consultant be responsible for any other SAP security personnel under them ?

Response: **There are no SAP personnel on-site. The security lead will be responsible for state security personnel only from the standpoint of providing guidance**

in the prioritization and review/completion of security-related tasks and work.

Question 5: What size team will these 2 consultants be working with ?

Response: **The security team consists of six to seven people. The IDM team consists of two to three people.**

Question 6: What are the chances of extension beyond 12 months ?

Response: **The State reserves the right to extend the contract for additional term(s). Please refer to Items 2 and 7.1 in the LOC and Article 1.1 in the Standard Professional Services Agreement.**

Question 7: Would pref be given to consultants who can work complete on site ?

Response: **No.**

Question 8: As per 5.6 "Following the first two to three months of the project, the IDM Consultant will be required to respond to support requests and incident ticket assignments from the State. The State estimates that up to 50 hours per month will be required from the IDM Consultant on an ongoing basis. Most of this work can be performed on an off-site (remote) basis. " . From this we understand that basically the IDM consultant will be needed FT for the first 2-3 months and after this his/her job will be about 12-13 hours per week which he/she can perform off site. Is this a correct assumption ?

Response: **Yes. However, on-site presence may be required per the last sentence of Item 5.6 in the LOC.**

Question 9: Is there a particular entity you require the certification for the SAP SECURITY position ? Do you need the certification from SAP only OR can they be any other organization who can certify a consultant as a SAP Security personnel ?

Response: **The certification does not have to be through SAP, but it must come from a company that is authorized to provide SAP certifications.**

Question 10: Would any pref be given to candidates who have SAP BASIS OR Netweaver experience as well for the SAP SECURITY position ?

Response: **No.**

LOC responses are due April 28, 2015, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-432-8049 or via email at teresa.washington@its.ms.gov.

cc: ITS Project File Number 41745